

| Row Nbr | PSS # | Priority | Program Name | Major Initiative/ Ring Desc | Project Description | Institutional Impact Statement | Strategic Category | T-Shirt Sizing | Est. Compl. (QTR) | Targeted Start Month (MM/YYYY) | Targeted Finish Month (MM/YYYY) | Status | Health | Primary Customer |
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| 1 | 2470 | A | 3-LOCUS Enhancements | Crystal Report Conversion to XML Publisher | PeopleSoft Campus Solutions will no longer support Crystal Reports starting with PeopleTools 8.55. All reports that currently exist as Crystal Reports have not been converted by the vendor to XML Publisher reports. Some of those reports are of importance to the current business process specifically a batch job for Enrollment Verifications. This project is to pursue the changes required for a custom batch enrollment verification process as well as evaluate the reports which have not been converted to XML publisher and will require custom conversion. | Crystal Reports will no longer be supported by the vendor with the next PeopleTools upgrade (8.55). Conversion of Crystal Reports to XML Publisher reports for those reports not already converted by the vendor are necessary. | Administrative Initiatives | Medium | Q3 | 09/2016 | 02/2017 | In Progress | Green - On Target, No Risk | Registration & Records |
| 2 | 2487 | A | 3-LOCUS Enhancements | Paralegal Studies Special GPA - extend to all students | Paralegal Studies Special GPA - extend this calculation to all PLST students. In Fall, 2014, this process was created for PLST classes taken in UGRD and GRAD career. Now, the request is to calculate this GPA for all students in the PLST program. For the future, there may be a need to extend calculation of a Cumulative GPA for other groups. The coding changes made should provide this flexibility. | Special GPA for PLST students was introduced in Fall, 2014 as the program was moved from the GRAD career to the UGRD career. Current request is to extend calculation to all PLST students, not just those whose academic career spans UGRD and GRAD careers. A few PLST students have UGRD careers that span multiple academic programs (e.g. - MUND and USPS). A PLST GPA would be helpful to supplement their UGRD career GPA. Furthermore, the request notes that other Special GPA calculations could be requested in the future. | Academic & Faculty Support | Small | Q3 | 10/2016 | 02/2017 | In Progress | Green - On Target, No Risk | Registration & Records |
| 3 | 2403 | A | 3-LOCUS Enhancements | Financial Aid - Loan / Disbursements 2016-17 | The project will focus on ongoing support for financial aid custom processes that Loyola needs for the local management and awarding of financial aid and scholarship funds - particularly loan management and award disbursement processes. | Financial Aid customizations are divided into two categories - those needed for Award Letters (see PSS 2383) and those needed for all other FA processes. This project addresses all other FA processes for Aid Year 2016-17 - such as for loans, disbursement, and miscellaneous processes. | Continuous Service Development | Medium | Q3 | 02/2016 | 03/2017 | In Progress | Green - On Target, No Risk | Financial Assistance |
| 4 | 2481 | A | 3-LOCUS Enhancements | Financial Aid Award Letter processes - Aid Year 2018 | FA Award Letter processes include ISIR loads, related checklist-processing, packaging and award letters. The group of custom batch programs which help to facilitate this process is known at Loyola as the "Starting Line Up." This year, the Award Letter processes are starting three months earlier due to a change in federal regulations. | Financial Aid customizations are divided into two categories - those needed for Award Letters (this PSS) and those needed for all other FA processes, such as loans, disbursements and other activities. This project addresses all Award Letter FA processes for Aid Year 2017-18 such as for ISIR loads, checklists, packaging and award letters. This year, Award Letter processes are starting three months earlier due to a change in federal regulations allowing students to fill-out FAFSA starting on October 1. | Administrative Initiatives | Medium | Q4 | 09/2016 | 04/2017 | In Progress | Green - On Target, No Risk | Financial Assistance |
| 5 | 2421 | A | 3-LOCUS Enhancements | Early Alert Referral System | Select an Early Alert Referral System solution for use within LUC's administrative processes. The purpose for an early alert system is to contribute to an environment of care in which faculty and staff can personally intervene when students exhibit behaviors that local evidence suggests are consistent with lower levels of academic success and student departure. | Utilization of an early alert system will contribute to an environment of care in which faculty and staff can personally intervene when students exhibit behaviors that local evidence suggests are consistent with lower levels of academic success and student departure. | Academic & Faculty Support | XLarge | Q1 | 04/2016 | 08/2017 | In Progress | Green - On Target, No Risk | Provost's Office |
| 6 | 2469 | A | 3-LOCUS Enhancements | State of IL New Immunization Requirements | The State of IL enacted new legislation impacting vaccine requirements for incoming and enrolled students at post-secondary educational institutions. This will require changes to Self-Service Immunization module in LOCUS. | New state legislation on vaccines required for post-secondary education students. | Administrative Initiatives | Medium | TBD | 09/2016 | TBD | New | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Wellness Center |
| 7 | 1680 | A | 11-Enterprise Content Management | ECM - Electronic Document Retention | Create the policies and guidelines so that electronic documents can be properly archived and deleted. The policies will be created by Reg & Rec and ITS and implemented into the ECM system, DocFinity. An assessment will take place to map the electronic document back to the applicable policies. | Creating electronic retention policies with DocFinity will allow the university to reduce the amount of data retained and inherent risk of data exposure associated with typical sensitive data such as student, financial and personal information. Create the policies and guidelines so that electronic documents can be properly archived and deleted. The policies will be created by Reg & Rec and ITS and implemented into the ECM system, DocFinity. An assessment will take place to map the electronic document back to the applicable policies. | Continuous Service Development | Large | Q3 | 11/2011 | 01/2017 | In Progress | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Information Services |

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| 8 | 2379 | A | 11-Enterprise Content Management | HSD Research Integrity | Discussed need for secure retention of research integrity violation/investigation files with Dr. Ruben Mestril, Research Integrity Officer, for the Health Sciences Division. His office is relocating to the new Center for Translation Research and Education building and he needs to eliminate paper. This involves Federal government paperwork and case documentations relating to research integrity issues at the Health Sciences Division. Contacts for this project are: Martha King & Dr. Mestril | The team has identified several ways which DocFinity will improve the The Research Integrity Dept's ability to complete research projects more efficiently: - Research documents will be easily searchable and retrievable by The Research Integrity Dept's users, thus reducing the amount of time spent locating and distributing documents. - All pertinent information for a research project will be stored in a single location, this will help to streamline the research process and allow more efficient sharing of student information among The Research Integrity Dept's employees. - The Research Integrity Department has limited administrative resources and no student workers, streamlining their scanning and indexing will reduce the backlog of paperwork that is accumulating in their office. | Continuous Service Development | Medium | TBD | 03/2016 | TBD | New | Green - On Target, No Risk | Faculty Administration |
| 9 | 2216 | A | 11-Enterprise Content Management | Treasury-Cash Mgmt ECM Implementation - Phase 3 | This project is the third phase of Treasury - Cash Management's ECM implementation. This project will include eForms, and re-design of the processes for repetitive eForms (EFT01 & EFT02A). | This will be the third Treasury-Cash Mgmt project focusing on redesign of the processes for repetitive EFT forms (EFT01 & EFT02A). This will enhance and standardize processes for submission and approval of the EFT forms, and will also eliminate duplicate requests and use of paper by allowing departments to submit requests directly into the business system for Treasury to process. | Continuous Service Development | Medium | Q4 | 01/2015 | 05/2017 | Pending | Green - On Target, No Risk | Finance-Office of VP-CFO |
| 10 | 2466 | A | 11-Enterprise Content Management | Docfinity Patch Upgrade 10.13.4 | Docfinity Patch Upgrade 10.13.4 | keep up with version on software | Administrative Initiatives | Medium | Q3 | 08/2016 | 01/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 11 | 2021 | A | 11-Enterprise Content Management | HR ECM - Wage Garnishments, Performance Eval and Salary Planning | This project will be another part of the ECM HR efforts. This project will focus on two main items: incorporating the wage garnishments documents and determining a process to incorporate the performance evaluations and salary planning information into DocFinity. There is a large volume of the later documents since they are generated for the university and HR has requested assistance in streamlining this process. | HR has requested assistance in handling large volumes of documents and streamlining the processes surrounding wage garnishments documents, performance evaluations and salary planning information into DocFinity. | Continuous Service Development | Large | Q4 | 11/2013 | 05/2017 | Pending | Green - On Target, No Risk | Human Resources:Office of VP |
| 12 | 2515 | A | 11-Enterprise Content Management | Docfinity Upgrade - Version 11 | Docfinity Upgrade to version 11 | version 11 upgrade | Administrative Initiatives | Large | TBD | 02/2017 | TBD | Pending | Green - On Target, No Risk | Information Services |
| 13 | 2385 | A | 14-DW/BI Projects | Plan 2020 IP 1 Metrics and Dashboard | Review, discuss and plan the development of the metrics for the Plan 2020 IP 1 Dashboard Members of the committee include: Susan Malisch - chair Paul Roberts - chair Jane Neufeld - chair | Plan 2020 is a framework to focus our energies on improving the quality of education for our students and leverage the resources of the University to meet the needs of our city and our world consistent with the Jesuit values and tradition. | Administrative Initiatives | Large | Q3 | 01/2016 | 01/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 14 | 2365 | A | 14-DW/BI Projects | Incorporate EVENT and GRADEBOOK Sakai data into the EDW | Incorporate EVENT and GRADEBOOK Sakai data into the EDW. This will allow us to integrate some of the Sakai data with the LOCUS student data. These data can be used for additional student success sources. Among the departments that have shown interest for that data include: 1) SPS 2) IR 3) Advisement | Integrating the Sakai data in the EDW allows us to better monitor a student's progress and success. This is in line with the Priority 1, Strategy 2, Tactic 2.A initiative of the Plan 2020 strategic Plan | Administrative Initiatives | Medium | Q3 | 12/2015 | 02/2017 | In Progress | Green - On Target, No Risk | Information Services |

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| 15 | 2368 | A | 14-DW/BI Projects | Class Utilization version 2 | Enhancements to the existing Room Utilization report and dashboard used by Registration & Records. The new enhancements include: <ul style="list-style-type: none"> ⌄ Current inventory/utilization by building instead of Campus only ⌄ Integration with 25 Live for room equipment ⌄ Integration with 25 Live for room ADA access ⌄ Allow what-if scenarios which would allow Reg & Rec to identify classroom inventory in the event of Building/Floor/Room closures. | Provide data, dashboards and analytics aimed to improve Registration & Records decision making as it pertains to Room Utilization and Class Scheduling. | Continuous Service Development | Large | Q3 | 12/2015 | 03/2017 | In Progress | Green - On Target, No Risk | Registration & Records |
| 16 | 1570 | A | 16-LUHS/LUC/HSD Technology Program | LUHS/LUC/HSD Technology Program | Parent program for all of the technology projects related to the sale of LUHS. | The LUHS, LUC & HSD Program is a parent program for technology projects related to the sale of LUHS to Trinity Health. This program has been organized into 12 projects: Scope Governance, Communication, Network & Access, HSD Desktop, Applications, Security & Controls, Infrastructure/Construction, Infrastructure & BCDR, Support Services, Nursing Evaluations, HSD Web Technical Update and Integration of IT Policies. A governance review team, the Information Systems Content Review Team, oversees and approves projects within this program. The governance body oversees the IT portion of the Shared Services Agreement between Trinity/LUHS and LUC. N:\ITprojects\PROJECTS\18-Program Business Continuity Planning for more detail. | Infrastructure | XLarge | Q4 | 05/2011 | 06/2017 | In Progress | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Its-Office Of The Vp & Cio |
| 17 | 1879 | A | 16-LUHS/LUC/HSD Technology Program | Application Access and Authentication for HSD | Support the Application Authentication of all HSD applications to transition to LUC authentication processes. Determine technology and implement authentication to LUHS/Trinity applications for resources that must be accessed. Implement technology and architecture for a federated solution. | Migrate HSD applications to the LUC authentication process. Provide access to LUHS and Trinity to resources between the HSD and LUHS organizations. | Continuous Service Development | XLarge | Q2 | 11/2015 | 12/2017 | In Progress | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Information Services |
| 18 | 1690 | A | 16-LUHS/LUC/HSD Technology Program | Identity Management Systems Strategy & Current State Documentation | Determine the strategy of LUC's Identity Management Systems. Documentation of the current state of Identity Management Systems process & data flows. Develop a strategy for transitioning current and future HSD UVIDs and email LUC. | Determine the strategy of LUC's Identity Management Systems. Identify and implement technical changes to allow LUC to create IDs for HSD students, faculty and staff. Develop a strategy and timetable for migrating HSD IDs currently under LUMC to LUC IDs. | Infrastructure | Large | Q4 | 12/2011 | 06/2017 | Pending | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Information Services |
| 19 | 2511 | A | 5-Security Projects | SIEM Replacement | Replacement of the IBM QRadar SIEM with a SIEM from Logrhythm. | Replacement of the IBM SIEM to reduce recurring costs and to upgrade capacity of our automated log review system. This system is required by PCI-DSS | Infrastructure | Small | Q3 | 12/2016 | 02/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 20 | 2206 | A | 5-Security Projects | Network Access Control Improvements | Review and adjust the setup and configuration of the network access control tool, Bradford, to improve the customer experience when registering personal and Loyola owned devices on our network. | Improve the end user experience when registering devices. | Continuous Service Development | Medium | Q4 | 11/2014 | 04/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 21 | 2300 | A | 5-Security Projects | Continuous Risk Analysis Should Consider Staffing Requirements | This "risk treatment" was added as part of the information security risk assessment that was completed in May of 2015 by Halock Security Labs. Specifically it is risk treatment P03 - Continuous Risk Analysis Should Consider Staffing Requirements and consists of the following effort: <ul style="list-style-type: none"> - While examining risk treatment plans for each of these risks, ensure that the potential cost of personnel (or a fraction of FTE costs) are considered as an impact to objectives to determine whether the risk justifies hiring or training security personnel. | Completing this risk treatment effort will reduce the information security risk on 2 high and medium risk items down to more acceptable levels. | Administrative Initiatives | Medium | Q4 | 07/2015 | 06/2017 | Pending | Green - On Target, No Risk | Information Services |

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| 22 | 2301 | A | 5-Security Projects | Vulnerability Management Program | This "risk treatment" was added as part of the information security risk assessment that was completed in May of 2015 by Halock Security Labs. Specifically it is risk treatment P08 - Vulnerability Management Program and consists of the following effort: <ul style="list-style-type: none"> - Strengthen the vulnerability management process and Nessus scan processes to do the following: - Evaluate systems by risk to determine whether they must be evaluated on a weekly, monthly, quarterly or annual basis. - Run commercial-grade (or otherwise well-supported open source) vulnerability scanning tools against systems according to their frequency. - Evaluate discovered vulnerabilities in terms of their risk using the risk criteria in this Risk Register. - Implement security plans to address unacceptably high-risk vulnerabilities. - Conduct penetration tests on network devices and systems as frequently as their risk indicates is appropriate. | Completing this risk treatment effort will reduce the information security risk on 11 high and medium risk items down to more acceptable levels. | Administrative Initiatives | XLarge | Q4 | 07/2015 | 06/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 23 | 2205 | A | 5-Security Projects | 2015 Security Assessment | Security Assessments 2015 The annual security assessment is conducted on various applications and infrastructure components as part of the information security program. Each year items are selected for review based on the assumed risk to the university. This also includes a mandatory external penetration test of the high security environment(required for PCI compliance). | Reduction of risk to the University through identification of information security risks and prioritization of risk mitigation activities. | Administrative Initiatives | Medium | Q2 | 01/2015 | 10/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 24 | 2207 | A | 5-Security Projects | High Security Lab Environment/Security Operations Center | Secure environment and isolated storage to do encrypted file transfers, enhanced computer forensics, testing/validation of new software, and vulnerability and pen-test scans on our non PCI servers. Environment will contain: <ul style="list-style-type: none"> - Non-PCI vulnerability scanner to ensure proper server patching and prevent potential avenues for hackers. - Penetration Testing Software which would protect student data by identifying weaknesses in Loyola's security posture. - Secure File Transfer to facilitate the mandatory transfer of PII by some departments to satisfy government requirements. - Relocation of Encase forensics software to allow a more secure method of data acquisition and transfer System would consist of 2 servers and 6TB of network attached storage (for large disk images/logs). (Maint \$1500, Nessus subscription, plus \$10,000 pen test subscription) | Provide high security services that are currently not secure enough or non-existent. | Continuous Service Development | Medium | TBD | 01/2015 | TBD | New | Green - On Target, No Risk | Information Services |
| 25 | 2298 | A | 5-Security Projects | Password Policies | This "risk treatment" was added as part of the information security risk assessment that was completed in May of 2015 by Halock Security Labs. Specifically it is risk treatment I05-Password Policies and consists of the following effort: <ul style="list-style-type: none"> - Increase the complexity requirements of passwords. Provide guidance requirements, such as using easy-to-remember passphrases rather than passwords. - Provide to personnel password management systems that allow them to store secure passwords and to use those passwords seamlessly within web applications, or as-needed with dialog-based logins. - Require a second factor of authentication for power user accounts, administrator accounts, and for accessing all network devices. - Ensure a risk based method for determining which system/user accounts should have this protection, and which should not. | Completing this risk treatment effort will reduce the information security risk on 5 high and medium risk items down to more acceptable levels. | Administrative Initiatives | Large | Q4 | 07/2015 | 06/2017 | Pending | Green - On Target, No Risk | Information Services |

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| 26 | 2299 | A | 5-Security Projects | Broaden Use of SIEM Technologies | This "risk treatment" was added as part of the information security risk assessment that was completed in May of 2015 by Halock Security Labs. Specifically it is risk treatment I08 - Broaden Use of SIEM technologies and consists of the following effort: - Evaluate each system that is not already covered by internal audit and security incident logging and alerting (SIEM) functions to assess the risks created by not auditing them on a regular basis. If the risk is greater than the impact to Mission, Objectives and Obligations, then include those systems in internal audits. | Completing this risk treatment effort will reduce the information security risk on 10 high and medium risk items down to more acceptable levels. | Administrative Initiatives | Large | Q4 | 07/2015 | 06/2017 | Pending | Green - On Target, No Risk | Information Services |
| 27 | 1418 | A | 7-BCDR/Failover | Disaster Recovery Plan Development | A disaster recovery plan should be developed that includes: Identification of appropriate systems, identification of the fail-over requirements, establishing of the technical infrastructure for providing fail-over. This program contains several projects within the overall BCDR program. The other projects are: Confirm/Update the RPO and RTO Business continuity process in the event of an IT outage Provide and test failover at the WTC data center Selection and Implement a DR Documentation Tool Update the disaster recovery plan Testing of the DR Plan eMail Recovery DR test LUC.edu Recovery/Redundancy testing Internet Redundancy Operating without a BC/DR plan puts the organization at risk as a result of a disaster. An organization could suffer a severe loss if a disaster recovery plan is not developed based on the needs of the business. Additionally, a BC/DR plan will not be executed appropriately without the business driving its development. | A business continuity and disaster recovery plan should be developed that includes: Business Impact Analysis based on key stakeholders, identification of appropriate systems, development of recovery time objectives to meet the needs of the business and system recovery procedures. Operating without a BC/DR plan puts the organization at risk as a result of a disaster. An organization could suffer a severe loss if a disaster recovery plan is not developed based on the needs of the business. Additionally, a BC/DR plan will not be executed appropriately without the business driving its development. Relates to ISO 27002 Control 14.1.3 | Continuous Service Development | Large | Q2 | 03/2013 | 12/2017 | In Progress | Green - On Target, No Risk | Its-Office Of The Vp & Cio |
| 28 | 1882 | A | 7-BCDR/Failover | Disaster Recovery Planning | Develop and document a disaster recovery plan for all critical systems, applications and relevant recovery information. Plan will include, but not limited to, Items such as systems in scope, recovery priorities, recovery procedures, identification of personnel and owners. | Processes and priorities for recovering critical systems are documented. Steps for recovering critical systems are documented. | Continuous Service Development | Large | Q2 | 02/2013 | 12/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 29 | 2119 | A | 7-BCDR/Failover | Network Disaster Recovery / Redundancy - LSC - Phase 1 | Plan and install redundant network infrastructure with the intent to minimize network outages in the event of a data center disaster at Lake Shore. Project will have multiple phases. | Mandated project. | Infrastructure | Medium | Q1 | 03/2014 | 08/2017 | On Hold | Green - On Target, No Risk | Its-Office Of The Vp & Cio |
| 30 | 2083 | A | 7-BCDR/Failover | Maxxess - BCDR Planning | Develop a comprehensive Business Continuity/Disaster Recovery plan for the Maxxess door access system. | The "Maxxess system" is a complex configuration of hardware and software that spans every facility across multiple campuses. Due to its important role in ensuring the physical safety and security of the university community, it is imperative that a plan for its swift restoration be in place should it ever be compromised. | Infrastructure | Medium | TBD | 04/2014 | TBD | On Hold | Green - On Target, No Risk | Campus Safety LSC |
| 31 | 2317 | A | 7-BCDR/Failover | Network Disaster Recovery / Redundancy Phase 2 | Network Disaster Recovery/Redundancy Phase 2 Continues with the installation of redundant network infrastructure with the intent to minimize network outages in the event of a data center disaster at Lake Shore. Project has multiple phases. | Mandated project. | Infrastructure | Medium | Q3 | 07/2015 | 03/2017 | On Hold | Green - On Target, No Risk | Its-Office Of The Vp & Cio |
| 32 | 2226 | A | 7-BCDR/Failover | Develop a Disaster Recovery Plan for the Applications Enterprise File Serve | Develop a Disaster Recovery Plan for the Applications Enterprise File Serve. This project was originally in the Locus DR project but has been separated into a new and separate project. | Disaster Recovery for ITS Enterprise Server. | Continuous Service Development | Medium | Q4 | 02/2015 | 05/2017 | On Hold | Green - On Target, No Risk | Information Services |

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| 33 | 2111 | A | 7-BCDR/Failover | Disaster Recovery - Oracle Databases | This project is part of the business continuity/disaster recovery program. This effort will focus on the Oracle failover. | This project will include developing a plan and testing of the Oracle Database failover. This will contribute to the overall PCDR program for the university's risk management strategy. | Continuous Service Development | XLarge | Q4 | 12/2014 | 05/2017 | On Hold | Green - On Target, No Risk | Information Services |
| 34 | 2112 | A | 7-BCDR/Failover | DR- LuWare | This project is part of the business continuity/disaster recovery program. This effort will focus on the failover for LuWare. (On 11/3/2014, this project was moved to FY16.) | This project will include developing a plan and testing failover for LuWare. This will contribute to the overall BCDR program for the university's risk management strategy. | Continuous Service Development | Large | TBD | 09/2015 | TBD | On Hold | Green - On Target, No Risk | Information Services |
| 35 | 2316 | A | 7-BCDR/Failover | Disaster Recovery Testing - LuWare | Document and test failover for LUWARE. | Technology is in place for failover for LuWare. This project is to document and test the actual failover. | Administrative Initiatives | Small | TBD | 01/2016 | TBD | On Hold | Green - On Target, No Risk | Information Services |
| 36 | 2312 | A | 7-BCDR/Failover | Disaster Recovery - CBORD | Create a disaster recovery plan and test for the CBORD application. | Create a Disaster Recovery, tested plan for the CBORD application. | Administrative Initiatives | Medium | Q1 | 10/2015 | 07/2017 | Pending | Green - On Target, No Risk | Information Services |
| 37 | 2313 | A | 7-BCDR/Failover | Disaster Recovery Maxxess | Develop approach and develop an Disaster Recovery Plan for the Maxxess application. | Provide failover and recovery procedures and testing for the Maxxess application. | Administrative Initiatives | Medium | TBD | 09/2015 | TBD | Pending | Green - On Target, No Risk | Information Services |
| 38 | 2320 | A | 19-Lawson/Kronos | Trinity Migration from Lawson to Workday | LUHS / Trinity plans to transition from Lawson to Workday in 2016. This project will identify the both the business and technical requirements related to the change. Individual change projects will be created based on the requirements identified. Potential implications include: - Plan for handling pay and benefits for 520 shared individuals - Plan for handling local building and parking access that may be driven from Finance/HR system - Interfaces and shared views that exist between current systems - Any manual processes performed by Finance and HR staff not included in above - Any identity management (id creation, permissions and access) that would be affected for those who access both LUHS and LUC systems | The LUHS/Trinity migration from Lawson to Workday will impact our current business and technical processes and interfaces. The level of impact will be determined by the process review and requirements gathering. The goal would be to streamline and business processes where possible to increase efficiencies and reduce costs. | Administrative Initiatives | XLarge | Q3 | 10/2015 | 01/2018 | In Progress | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Human Resources:Office of VP |
| 39 | 2477 | A | 19-Lawson/Kronos | HR One Exchange Implementation - New Interface for various data | This is for OneExchange. There are 3 sources of data that need to be gathered, staged, and then sent (potentially via FTP) to the new vendor Willis Towers Watson for processing. This will include Lawson, BCBS, and Benefits Express data for Loyola participants. Requested Go Live is 4/1/2017 (which is a Saturday) per Debby Meister. Sponsor is Danielle Hanson. | TBD. Will not obtain requirements, goals, etc until November due to HR, Lawson resource constraints for Nov 1 goals. Target start mid-November and this will be updated by then. | Administrative Initiatives | Large | Q4 | 11/2016 | 06/2017 | Pending | Green - On Target, No Risk | Human Resources: System & Pro |
| 40 | 2212 | A | 19-Lawson/Kronos | Lawson Self Service Outside the Firewall | Move the employee self service portal outside the firewall and eliminate the need to use VPN to access this functionality. | Improved self service and accessibility. | Continuous Service Development | Medium | Q1 | 11/2016 | 08/2017 | Pending | Green - On Target, No Risk | Office of The President |
| 41 | 2497 | A | 19-Lawson/Kronos | 2017 Open Enrollment | HR / Lawson Annual Open Enrollment & New Hire Enrollment (Go Live target is 11/1/2017). This will require putting new plans into place (de-scoped this year), health plan requirements documented, and vendor health plans are reviewed /approved by General Counsel (will take a few months for approval). This needs to start no-later than April 2017. | Lawson Annual Open Enrollment & New Hire Enrollment | Continuous Service Development | Medium | TBD | 04/2017 | TBD | Pending | Green - On Target, No Risk | Human Resources |
| 42 | 2500 | A | 19-Lawson/Kronos | ESS Direct Deposit | Ability for staff to make changes/add in ESS Direct Deposit | ESS Direct Deposit | Academic & Faculty Support | Small | TBD | 02/2017 | TBD | Pending | Green - On Target, No Risk | Human Resources |
| 43 | 2502 | A | 19-Lawson/Kronos | ESS Manager Drill down | Ability of managers to drill down into their teams | ESS Manager drill down | Academic & Faculty Support | Small | TBD | 02/2017 | TBD | Pending | Green - On Target, No Risk | Human Resources |
| 44 | 2503 | A | 19-Lawson/Kronos | ESS Federal Tax Change | Ability for staff to make changes in ESS Federal Tax Change | ESS Federal Tax Change | Academic & Faculty Support | Small | TBD | 03/2017 | TBD | Pending | Green - On Target, No Risk | Human Resources |
| 45 | 2501 | A | 19-Lawson/Kronos | ESS Life Events - Benefits | Ability to allow staff to make changes in ESS Life Events - Benefits. | ESS Life Events - Benefits | Academic & Faculty Support | Small | TBD | 02/2017 | TBD | Pending | Green - On Target, No Risk | Human Resources |

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| 46 | 2492 | A | 1-Student System Upgrade | LOCUS upgrade (CS 9.2 & PT 8.55) - Phase I | LOCUS upgrade to Oracle PeopleSoft Campus Solutions 9.2 and PeopleTools 8.55. Also, upgrade the PeopleSoft Portal (aka Interaction Hub or I-Hub) to PeopleTools 8.55. This upgrade provides a new user interface capability (Fluid) which will be introduced and expanded with Oracle updates (or PUM Images). This upgrade also changes the software delivery mechanism by Oracle to PeopleSoft Update Manager (PUM) which will allow selective adoption and clearer dependency constraints. Functional enhancements will be realized gradually after the completion of this update - as released by Oracle for CS and as tools become more familiar to LUC technical and functional users. Phase II will plan for specific functional projects to take advantage of new capabilities. | LOCUS (Oracle PeopleSoft Campus Solutions) is Loyola's student information system. This upgrade will keep current with the vendor technology roadmap, as Oracle attempts to adapt CS to the multiple device types environment with maximum functionality and usability in a secure inhouse infrastructure. While the functional changes in this upgrade are minimal, this platform sets the stage for delivery of new functionality geared for all types of devices with modern browsers. A second phase of the project will focus on specific areas of functionality that Loyola's faculty, staff and students can benefit from. | Student Technology Support | XLarge | Q2 | 01/2017 | 12/2017 | New | Green - On Target, No Risk | Registration & Records |
| 47 | 2514 | A | 1-Student System Upgrade | LOCUS Upgrade - CS PeopleTools 8.55 Upgrade | LOCUS Upgrade-CS PeopleTools 8.55 Upgrade - PT 8.55 will enable Loyola to utilize the PeopleSoft Update Manager(PUM). PUM enables Selective Adoption,which will provide us with the flexibility to determine which features/functionalties best suit the University's needs and roll out only those features. PT 8.55 is also the infrastructure that will enable Fluid User Interface, providing LOCUS with enhanced mobile device,tablet and desktop functionalities. | LOCUS Upgrade-CS PeopleTools 8.55 Upgrade - PT 8.55 will enable Loyola to utilize the PeopleSoft Update Manager(PUM). PUM enables Selective Adoption, which will provide us with the flexibility to determine which features/functionalties best suit the University's needs and roll out only those features. PT 8.55 is also the infrastructure that will enable Fluid User Interface, providing LOCUS with enhanced mobile device, tablet and desktop functionalities. | Student Technology Support | Large | Q2 | 01/2017 | 12/2017 | New | Green - On Target, No Risk | Registration & Records |
| 48 | 2516 | A | 1-Student System Upgrade | LOCUS Upgrade -iHub (Portal) PeopleTools 8.55 Upgrade | LOCUS Upgrade -iHub (Portal)PeopleTools 8.55 Upgrade- PT 8.55 will enable Loyola to utilize the PeopleSoft Update Manager(PUM). PUM enables Selective Adoption. PeopleTools 8.55 will also extends the Branding Framework to include the ability to more efficiently apply Loyola's brand to our portal. | LOCUS Upgrade -iHub (Portal)PeopleTools 8.55 Upgrade- PT 8.55 will enable Loyola to utilize the PeopleSoft Update Manager(PUM). PUM enables Selective Adoption. PeopleTools 8.55 will also extends the Branding Framework to include the ability to more efficiently apply Loyola's brand to our portal. | Student Technology Support | XLarge | Q2 | 01/2017 | 12/2017 | New | Green - On Target, No Risk | Registration & Records |
| 49 | 2517 | A | 1-Student System Upgrade | LOCUS Upgrade-- Search Engine Upgrade- Elasticsearch | LOCUS Upgrade--Search Engine Upgrade- Elasticsearch. The current search engine used by Campus Solution is being replaced by Elasticsearch,a new more robust search engine. Oracle recommends that its clients upgrade to this search engine as part of the 9.2 Campus Solution upgrade. | LOCUS Upgrade--Search Engine Upgrade- Elasticsearch. The current search engine used by Campus Solution is being replaced by Elasticsearch, a new more robust search engine. Oracle recommends that its clients upgrade to this search engine as part of the 9.2 Campus Solution upgrade. Elasticsearch will be significantly easier to install and maintain and will perform much better than the previous search engine both for indexing and results retrieval. This search will be especially valuable with the Fluid User Interface which is a major new enhancement of the CS9.2/PT8.55 upgrade project. | Student Technology Support | XLarge | Q2 | 01/2017 | 12/2017 | New | Green - On Target, No Risk | Registration & Records |
| 50 | 2518 | A | 1-Student System Upgrade | LOCUS Upgrade--CS 9.2 Database and Application Upgrade | LOCUS Upgrade--CS 9.2 Database and Application Upgrade-- This project will upgrade the application and database software to latest release of the Oracle Campus Solution software. | LOCUS Upgrade--CS 9.2 Database and Application Upgrade-- This project will upgrade the application and database software to latest release of the Oracle Campus Solution software. This upgrade will keep LOCUS current with the vendor technology roadmap and provide enhancements, bugs fixes, regulations and updates that are required. | Student Technology Support | XLarge | Q2 | 01/2017 | 12/2017 | New | Green - On Target, No Risk | Registration & Records |
| 51 | 2519 | A | 1-Student System Upgrade | LOCUS Upgrade- Decoupling Application and PeopleTools Software | LOCUS Upgrade- Decoupling Application and PeopleTools Software. This project will separate the PeopleTools and Application software that is currently stored in one file system (Oracle_Home). Oracle recommends that this new infrastructure is implemented as part of the Campus Solution 9.2 upgrade. | LOCUS upgrade- Decoupling Application and PeopleTools Software-- This project will separate the PeopleTools and Application software that is currently stored in one file system (Oracle_Home). Oracle recommends that this new infrastructure is implemented as part of the Campus Solution 9.2 upgrade. This will benefit Loyola by allowing for more secure deployment process, more sustainable file system, and simplify cloning of environments. It will also improve problem diagnosis and regression detection, improve the managing of customization and reduce the work effort required for managing the file systems. | Student Technology Support | XLarge | Q2 | 01/2017 | 12/2017 | New | Green - On Target, No Risk | Registration & Records |

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| 52 | 2520 | B | 1-Student System Upgrade | LOCUS Upgrade - Evaluate Change Management and Testing Tools | <p>LOCUS Upgrade - Change Management and Testing Tools</p> <p>The current Change Management Software (STAT) must be upgraded whenever a PeopleTools upgrade is performed. This is an opportunity to evaluate change management software and determine if there are more robust products on the market that may better suit our needs.</p> <p>The PeopleSoft Test Framework (PTF) is delivered with PeopleTools. PTF provides primarily a unit/functional testing process. In order to take advantage of this framework a testing tools is required.</p> <p>There are vendors that provide Change Management Software and Testing Tools that are designed for PeopleSoft, this project will evaluate those tools, make a recommendation and if approval is received plan an implementation.</p> | <p>Change Management- the Selective Adoption strategy that is part of CS 9.2 is enabled by PUM (PeopleSoft Update Manager). Selective Adoption, which will provide us with the flexibility to determine which features/functionality best suit the University's needs and roll out only those features. A change management tool will automate the administration of PUM, the tool will provide application change control, migrate database objects and files, approval process, versioning control and auditing.</p> <p>Test Tools- with 9.2, and PeopleSoft Update Manager updates come frequently, and contain application functionality as well as fixes. Functional areas need to be able to manage more frequent, but sometimes smaller changes. Automated testing is a key part of managing this new update process.</p> | Student Technology Support | XLarge | Q2 | 01/2017 | 12/2017 | New | Green - On Target, No Risk | Registration & Records |
| 53 | 2143 | A | 8-Advancement | Advance Upgrade - Program | <p>Upgrade Advance AWA from version 9.8.1.1 to 9.9 to Advance 2015</p> <p>The program includes 4 phases:</p> <ol style="list-style-type: none"> 1) R & D: POC #2431, Report Gap Analysis #2432, LUHS Bus Reqmts #2436 and Report Decision & Creation #2434. 2) Upgrade 3 environments (Dev, Demo, TRN), AD Integration, Security requirements 3) Training, testing, server upgrade, security updates 4) Go Live: Upgrade PROD, Upgrade PRE, Handoff to BSI & AIS <p>As part of the Upgrade Program, we will create a test environment; create a test web instance; upgrade the test database; install the 9.9 and Advance 2015 Config Utility client; test the full functionality of AWA 9.9 and Advance 2015; test the batch and crontab jobs; test the Advance interfaces with SmartCall; test metadata migration.</p> <p>Once sign-off is received, we will apply the upgrade to the production database and four production web servers, after which the TRN, DV1 and PRE databases will be refreshed and version Advance 2015 web instances will be applied to the three development servers.</p> | <p>By upgrading the Advancement software, Loyola will be supported by the vendor (they are currently not supported) and the Advancement team will have access to new features and functionality such as multiple gift entries on one screen.</p> <p>Need to upgrade Advance AWA version from 9.8.1.1 to 9.9 to Advance 2015. This upgrade is needed to take advantage of staying current with support releases, bug fixes and new functionality available e.g. new database, full AWA 9.9 and Advance 2015 functionality, Config Utility client, new batch and crontab jobs, Advance interfaces with SmartCall, and metadata migration. The new version needs to be applied to the production database and four production web servers. In addition, the version Advance 2015 web instances will be applied to the three development servers.</p> | Administrative Initiatives | XLarge | Q4 | 03/2016 | 05/2017 | In Progress | Green - On Target, No Risk | Development & Donor Services |
| 54 | 2480 | A | 8-Advancement | Advancement - Data Loader | <p>An Advance Consultant was hired to document business and functional requirements for how data to Advance via Staging and Translation tables would need to be coded. The scope of this effort will be focus on Data Loader Requirements for Business (what needs to be done) and how (the technical requirements for how it will be done) and code the requirements for testing and implementation.</p> <p>The interfaces will need to be prioritized to confirm which items will be coded first, and coordinate the team(s) needed to complete the effort.</p> | <p>By implementing the business requirements needed, and coding all the requirements to execute the intended functionality, the old code that was labor-intensive to maintain will be retired. By coding these items so they are more maintainable, easier to update, near real-time data, reporting speed increases, and application performance will improve.</p> <p>By changing the process to efficiently use Data Loader, the Advancement team will have better control on how & when data will be available for use, the most efficient way to send data into the system, code will be more manageable for updating with new requests from end-users, and less strain will be put on the system.</p> | Continuous Service Development | Medium | Q1 | 09/2016 | 07/2017 | In Progress | Green - On Target, No Risk | Development & Donor Services |

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| 55 | 2495 | A | 8-Advancement | Alumni/Giving Call Campaign Software Replacement | The Loyola University Chicago Phonathon is currently using SmartCall by Ellucian as its calling software. This software has been used for over eight years, and while SmartCall has served us well in the past, it has not aged well and struggles to provide the functions a more modern Phonathon requires. From a caller's standpoint, the software needs to make calls seamlessly, provide accurate and relevant data on the prospect during the call, and provide the best call quality. From the side of a manager, data must be loaded and adjusted easily, pulling reports needs to be intuitive and timely, and support from the software providers needs to be helpful and clear. SmartCall struggles or fails in all these regards. As such, the Phonathon program calls for a complete replacement of SmartCall for a more viable program, such as the Campus Call program provided by Ruffalo Noel Levitz. | One of the main benefits provided by Campus Call would be a change from analog phone hardware to VoIP calling. Because VoIP headsets often plug into a computer via a USB, and have the call controls on the cord, additional parts such as amplifiers and dial boxes would be eliminated. Eliminating the excess parts would mean less opportunity for things to break. These parts are also slowly disappearing off the market. Phonathon program leadership continually struggles to find new amplifiers, and the Teltone call boxes we use are out of production. With a streamlined system with everything working and easy to fix, we will experience less downtime on our calling stations. Less downtime means more outgoing calls and attempts, which leads to more contacts and ultimately, more dollars and donors to Loyola. | Administrative Initiatives | Medium | Q1 | 11/2016 | 07/2017 | In Progress | Green - On Target, No Risk | Development & Donor Services |
| 56 | 2434 | A | 8-Advancement | Advancement Report Conversion | The purpose of this project is to take the Report Gap Analysis Findings and make reports for the Advancement Division to consume. We will need to identify a resource to create the reports, the BI Team will host a presentation/overview of current reporting technologies available, Advancement will decide what reports and which technologies will be used, and the final step will be creation of the reports and testing. | project 2432 provides the list of current reports that are needed for the Advancement Team to be successful. The Advance team will need to decide which technologies will be used for the various reports, and the reports will need to be created. Resources will need to be identified to create the reports as well. This will give the Advancement team quick access to the reports they need, access to the data through efficient means, and potentially the ability to manage the report creation themselves, for specific types of reports. | Continuous Service Development | Large | TBD | 07/2016 | TBD | New | Green - On Target, No Risk | Development & Donor Services |
| 57 | 2330 | A | | 12C Database Upgrade (required for PS upgrade) | Oracle 12C Database Upgrade of all University databases. This upgrade will include all University Oracle databases and database servers that are supported by ITS. This Upgrade is required to support the version 10 upgrade of Lawson and the LOCUS PeopleTools upgrade to 8.54 both scheduled for early 2016. This upgrade will allow Loyola 1) access to new database functionality, 2)to remain eligible for the highest levels of product support | This Upgrade is required to support the version 10 upgrade of Lawson and the LOCUS PeopleTools upgrade to 8.54 both scheduled for early 2016. This upgrade will allow Loyola 1)access to new database functionality, 2)to remain eligible for the highest levels of product support from the Oracle and Info vendors. | Administrative Initiatives | XLarge | Q3 | 09/2015 | 03/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 58 | 1955 | A | | Online Performance Management System | Identify and implement a solution to facilitate online performance review management for LUC employees. | A common, web-based system for employee performance review management will promote common performance goals across the university, increased metrics of performance over time and across areas, increased ease of use and accessibility, and more sophisticated tools for assessment. All of these will lead to improved overall assessment of employee performance and, in turn, improved employee performance. | Administrative Initiatives | Large | Q3 | 05/2013 | 01/2017 | In Progress | Green - On Target, No Risk | Human Resources |
| 59 | 2486 | A | | Online Performance Management System - Phase II | Next phase of the Online Performance Management System project (PSS 1955). Phase I (PSS 1955) consisted of the minimum viable product for an annual performance review system. Phase II includes additional functionality documented in the original technical requirements document, including the implementation of 90-day probationary reviews. | A common, web-based system for employee performance review management will promote common performance goals across the university, increased metrics of performance over time and across areas, increased ease of use and accessibility, and more sophisticated tools for assessment. All of these will lead to improved overall assessment of employee performance and, in turn, improved employee performance. | Administrative Initiatives | Large | TBD | 02/2017 | TBD | Pending | Green - On Target, No Risk | Human Resources |

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| 60 | 2081 | A | 18-Maxxess | Maxxess - Secondary Access Level Web Application | Develop a web-based application that allows authorized users to add people to, and remove people from, secondary access levels in the Maxxess door access system, thereby granting and revoking individuals access to secure spaces across the university. | Currently, such an application for decentralizing space access management, with a layer of secure distance from Maxxess, does not exist. In most cases, secondary access management is handled manually by Campus Safety, and can be a time-consuming and error-prone process with limited opportunity for assessing necessary access removals. Requests and auditing are currently handled by the Security Log application; however, this system does not have a direct interface to Maxxess. This new web application will significantly streamline what is currently a cumbersome business process, and will allow departments to take deeper ownership of their rooms and spaces and who should have access to them. | Administrative Initiatives | XLarge | TBD | 04/2014 | TBD | Pending | Green - On Target, No Risk | Human Resources:Office of VP |
| 61 | 2082 | A | 18-Maxxess | Maxxess - Security Log Interface | Develop an interface from the existing Security Log web application to the Maxxess door access systems database in order to automatically grant new access requests to individuals upon approval of the request by Campus Safety. | Security Log currently functions as a request log/audit system only; it does not have any system-level connection to Maxxess. Upon approving a request in Security Log, Campus Safety must then manually update Maxxess to implement the request. Automating this step will result in faster turnaround for approved requests, and relieve Campus Safety of the manual work currently involved in completing requests. | Administrative Initiatives | Large | TBD | 04/2014 | TBD | Pending | Green - On Target, No Risk | Campus Safety LSC |
| 62 | 2362 | A | | Online Exam Proctoring Solutions - Pilot | The Provost's Office is interested in evaluating selected Online Exam Proctoring Solutions to determine best fit for requirements for an online exam proctoring product that can be used by departments looking for a reliable proctoring solution. Project includes: (1)Selecting one to two solutions to be used for the 2016 summer term. (2)Piloting one to two different solutions during the 2016 summer term for one to four different courses that will be delivered online. (3)Preparing faculty and students to be part of the proctoring pilot prior to the delivery of the courses. (4)Based on the results of the pilot, recommend product/service to be used as an institutional solution for moving forward with online courses where proctoring of exams will be needed. (5)Gaining support and direction from the CCBOL (Committee for Blended and Online Learning), the ATC (Academic Technologies Committee) and the ITESC (IT Executive Steering Committee) for moving forward. | As Loyola expands its delivery of courses online changes and enhancements will be required to maintain the academic integrity of courses and programs delivered online. Some ability to "proctor" online exams will be required for programs/course, which require more rigid assessment processes to insure exam integrity. The implementation of an institutional solution for proctoring exams will best help Loyola maintain a consistent and reliable online course delivery program as well as reduce overall cost incurred with proctoring exams. | Academic & Faculty Support | Large | Q1 | 12/2015 | 09/2017 | On Hold | Green - On Target, No Risk | Provost's Office |
| 63 | 2437 | A | | Phone System Replacement - Phase 3 | Project will include replacement of major components of the telephone system that are over 20 years old in use at the Water Tower and Lake Shore Campuses as well as including the Health Science campus for voice services to provide the three campuses to work as a single system with DR capabilities. Phase 3 of the project includes: - Upgrade existing WTC phone system from Avaya G3Rv10 to Avaya CM6.3 - Upgrade existing LSC phone system from Avaya CM4.0 to CM6.3 - Implementation of upgrades to be done by Altura Communication Solution under the supervision of ITS NIS | A replacement of the University's Phone System on the Water Tower and Lake Shore campuses as well as integrating the Health Science campus for voice services will provide a single system platform with DR capabilities. | Infrastructure | XLarge | Q4 | 08/2015 | 06/2017 | In Progress | Green - On Target, No Risk | Information Services |

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| 64 | 2414 | A | | LCFS Technology Needs for EMR, HIPAA, and PCI | Loyola Community & Family Services - startup needs for providing community mental health services including: - Review EMR system specs/needs - Determine fax solutions - inbound/outbound - HIPAA compliance - Determine recording solution/storage - HIPAA compliance - Shared drive segregation - HIPAA compliance - PCI compliance for credit card payments For EMR, Titanium has been identified as a possible (preferred) vendor. EMR and credit card payments are required to provide services. Second tier priority is fax solution. Third tier items are video recording and shared drive for documents to enable utilization of student externs in clinic in Fall, 2016. | Loyola Community and Family Services is a community outreach initiative to Rogers Park and Edgewater residents who do not have access to needed services such family counseling and social work services. This project will implement a secure system to provide Case Management in a HIPAA compliant application environment. This project may include other technology and business process recommendations for PCI compliance. | Administrative Initiatives | Medium | Q3 | 03/2016 | 03/2017 | In Progress | Green - On Target, No Risk | Loyola Community and Family S |
| 65 | 2521 | A | | Sakai 11 Upgrade | Sakai is targeted to be upgraded from v10.5 to v11 on Friday, 5/12 from approx 5-9am CT. All services will be unavailable during this time frame. Sakai DEV instance was upgraded on 9/16 and ITS testing process. Any necessary customization identified in early Nov, and Longsight quote requested/approved in Dec. ETD for customization is late Jan with deploy to DEV and full testing afterwards. Key stakeholders will be provided access to DEV in April. All v11 support resources updated and available shortly before go-live date. Whats New in Sakai 11 training sessions start in May and will run through Sept. | Sakai 11 provides an improved interface for faculty and students, as well as new feature and functionality. Upgrading our LMS instance to this latest release should positively impact the overall experience for the university community. | Academic & Faculty Support | Large | Q4 | 09/2016 | 05/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 66 | 2493 | A | | Create a Hybrid On-line ABSN Degree Program with Orbis Education | The School of Nursing is negotiating a contract with Orbis Education (orbiseducation.com) to expand the SON Accelerated BSN degree by adding ORBIS as an academic partner. This project is to evaluate the work efforts needed to incorporate the ORBIS solution into the universities systems/processes. | The School of Nursing is negotiating a contract with Orbis Education (orbiseducation.com) to expand the SON Accelerated BSN degree by adding ORBIS as an academic partner. This project is to evaluate the work efforts needed to incorporate the ORBIS solution into the universities systems/processes. | Academic & Faculty Support | Small | TBD | 08/2017 | TBD | New | Green - On Target, No Risk | Nursing:Niehoff School of |
| 67 | 2490 | A | | Evaluation of Event Management Systems | Select an event management software solution for use with all of Loyola University. The purpose of the event management software is to have one software solution that any department in LUC can use. The software will be capable of meeting all the needs of each department. The software will be centrally located and maintained by the ITS department. | The purpose of the event management software is to have one software solution that any department in LUC can use. The software will be capable of meeting all the needs of each department. The software will be centrally located and maintained by the ITS department. | Administrative Initiatives | Large | Q4 | 11/2016 | 04/2017 | In Progress | Green - On Target, No Risk | Alumni Relations |
| 68 | 2309 | B | | Faculty Information System Suite enhancements | Faculty Administration has requested that the Faculty Information System (FIS)suite be reviewed for possible updates and enhancements to better meet their needs and current business processes. The FIS suite has five modules (Core, parttime, salary budget module, supplemental salary, faculty salary planning)each of which will be reviewed and enhanced appropriately. Reporting enhancements will be included. | Faculty Administration has requested that the Faculty Information System (FIS)suite be reviewed for possible updates and enhancements to better meet their needs and current business processes. The FIS suite has five modules (Core, parttime, salary budget module, supplemental salary, faculty salary planning)each of which will be reviewed and enhanced appropriately. Reporting enhancements will be included. | Administrative Initiatives | Medium | TBD | 04/2015 | TBD | In Progress | Green - On Target, No Risk | Provost's Office |
| 69 | 2496 | A | | Secure Email | Develop a system or purchase technology that allows for the sending and receiving of email securely between staff at both the university and the medical center (Trinity). | Due to HIPAA compliance needs there needs to be a method of sending email between the university and the hospital that is encrypted and secured. | Administrative Initiatives | Large | TBD | 01/2017 | TBD | New | Green - On Target, No Risk | Provost HSD |

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| 70 | 2510 | A | | Evaluate Vendors to Host the Athletic Department's Website | The Athletics department would like our assistance in evaluating vendors to host their web site. The vendor they are currently using, CBSI, may not be the best choice going forward. They are currently operating without a signed agreement, and if they decide to migrate to another vendor, it will need to be completed and in production by July 1, 2017. Otherwise, they will need to negotiate a new contract CBSI before that date. We will need to document Athletics' requirements, identify possible vendors, create an RFI to send to those vendors, and evaluate their responses before a decision can be made. | The Athletics department needs to evaluate vendors to host their website. They are currently operating with their current host, CBSI, without a signed agreement, and a decision needs to be made soon whether they should migrate to another host, or stay with CBSI and negotiate a new agreement before July 1, 2017. | Administrative Initiatives | Small | TBD | 12/2016 | TBD | New | Green - On Target, No Risk | Athletics - General Program |
| 71 | 2491 | A | | Compliance Tracking for Various Initiatives | Determine an effective solution for tracking compliance with various initiatives such as sexual harassment, Title IX, and information security policies/training. We may need some short-term mechanism to accommodate the timing of the requirement around sexual harassment, but that a longer-term solution that would accommodate this growing need at Loyola should be contemplated. | Create University control and awareness regarding several initiatives such as sexual harassment, Title IX, and information security policies/training. | Administrative Initiatives | Large | Q4 | 11/2016 | 06/2017 | New | Green - On Target, No Risk | Enterprise/Multiple |
| 72 | 2415 | A | | ITS Help Desk to Service Desk | The current call tracking system HEAT is in need of an upgrade. Additionally, ITS is in need of a "Service Catalog" to better promote ITS services. An updated and current call tracking system and service catalog will better position ITS to move from an ITS Help Desk to an ITS Service Desk model. This project will include two sub-projects; developing a service catalog and upgrading the Call Tracking System while moving the system to an SAAS environment. Both sub-projects include vendor consulting. The Call Tracking system component will also include professional services for setup and some project management. | The ITS Service Catalog and Call Tracking System house the key components of ITS services and problem and incident management items for technology services. These systems support, enhance, and improve the quality of ITS services. Key tracking information is maintained in the call tracking system providing insight and focus to ITS for allocating resources along with providing timely and efficient problem resolution for clients. This project will improve the quality of those services, help to integrate inter-connected systems, and position ITS to better grow services. | Continuous Service Development | XLarge | Q3 | 04/2016 | 03/2017 | In Progress | Yellow - Target in Jeopardy, Risks Being Managed, Unknowns Exist | Information Services |
| 73 | 2459 | B | | LUHS Workday Migration - Building/Parking Access | LUHS Workday Migration - Building/Parking Access Interfaces have been identified for building parking access. This project represents the effort that is needed to complete this project. | Due to Trinities desire to implement Workday LUC will feed (through a view) medical, nursing, faculty, staff, and consultants directly to parking and badging systems at HSD. Trinity will be responsible for anyone else outside of LUC affiliation. Cheryl will also work with Jim P. to define effort for identifying NAP affiliates. This effort will make the process of identifying and managing NAP affiliates in the future. | Administrative Initiatives | Medium | Q3 | 08/2016 | 01/2017 | In Progress | Green - On Target, No Risk | Its-Office Of The Vp & Cio |
| 74 | 1927 | B | | ColdFusion Web Apps Upgrade and Migration | Upgrade all existing custom ColdFusion web applications from CF v7 to CF v10, and migrate/condense all applications to a new set of production/test servers running CF v10. CF apps developed by UMC and ESRR to be included in project. | By upgrading to the latest version of ColdFusion and moving our code to improved servers, we ensure that these many important web applications maintain the highest levels of security, efficiency, and reliability for the Loyola community. | Continuous Service Development | Small | Q3 | 03/2013 | 02/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 75 | 2337 | B | | SharePoint Proof of Concept-ITESC | Loyola University would like to create a collaboration page within their on-premises instance of SharePoint 2013 to demonstrate potential use by various university committees. Most committees currently share static information and presentations materials via a cloud service called Box. The goal is to provide a location for meeting materials to be gathered and for information to be presented/consumed. Power View will be use to deliver and visualize project portfolio analytics. For the purpose of this exercise, project portfolio data will be provided via an Excel spreadsheet. | The POC will demonstrate the capabilities of SharePoint to the ITESC Committee. This will help drive the roll-out/usage of the product (either expanding or limiting). SharePoint can ce an effective collaboration and information sharing platform but it's "business case" for use at Loyola is in it's infancy. This POC is the first step at understanding the product. | Continuous Service Development | Small | Q3 | 09/2015 | 02/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 76 | 2391 | B | | Migrate SQL Server 2012/2014 | Migrate SQL Server 2012/2014 on our SQL Server Enterprise machine. Install 2012 and 2014 versions of SQL Server and Migrate databases on older versions to the newer versions. | Migrate SQL Server 2012/2014 on our SQL Server Enterprise machine. Install 2012 and 2014 versions of SQL Server and Migrate databases on older versions to the newer versions. | Administrative Initiatives | Large | Q3 | 02/2016 | 02/2017 | In Progress | Green - On Target, No Risk | Information Services |

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|---------|-------|----------|--------------|--|--|--|--------------------------------|----------------|-------------------|--------------------------------|---------------------------------|-------------|----------------------------|----------------------------|
| 77 | 2347 | B | | T4 SiteManager 8.0 Upgrade | Upgrade T4 SiteManager from version 7.4 to version 8.0. | The T4 SiteManager Upgrade project will allow web content developers to use the latest, improved version of the Terminal Four (T4) content management system. This has wide-ranging impact for all departments creating and updating pages on our main university web site. | Infrastructure | Large | Q3 | 10/2015 | 03/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 78 | 2475 | B | | Internal Audit Process Maturity in Change-Project Management | Define and document the process approach to cope with these three Audit Observations. Change Management (Project/Portfolio Management): 1) ITS Directors scope the documentation requirements for all projects and changes using a "right sized" decision-making process; however, the approach for determining these documentation requirements is not explicitly defined. 2) While the ITS Change Management Policy sets expectations for project change; specific requirements for project documentation, checkpoints, and approvals may vary due to the high level of project customization. ITS does not perform post implementation or project quality reviews due to lack of resource availability. 3) Projects or changes managed by schools or departments with autonomous IT functions (e.g., Health Sciences Division, Law School, Library, Advancement) may vary from ITS change management policies as there is limited oversight and monitoring. | PMO will write a process document to: 1) Define and document the approach that should be used to determine project management documentation requirements for each risk level or "t-shirt" size. 2) Perform post implementation or project quality reviews for those IT projects that require them under the ITS PMO Templates. 3) Collaborate with schools or departments with semi-autonomous IT functions to promote awareness of ITS change management policies (e.g., conduct yearly training). | Administrative Initiatives | Large | Q3 | 09/2016 | 03/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 79 | 2494 | B | | cPanel Orion Migration | The Web Team will work with the Server Team to move current Orion accounts to cPanel. This will include the following accounts that are accessed via orion.it.luc.edu: Personal Homepage Accounts that reside at http://homepages.luc.edu/ Individual Faculty Web Page accounts that reside at http://www.luc.edu/faculty Department-Sponsored Organization accounts that http://www.luc.edu/orgs and in some instances at root on http://www.luc.edu/ | Retiring the legacy Orion server will be a cost savings to the University. | Administrative Initiatives | Large | Q3 | 11/2016 | 03/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 80 | 2455 | B | | Part Time Stipend assignments for HSD | Provide a Part Time Stipend assignments application for HSD, cloned from lakeside Faculty Administrations version of the application. | Streamline the process of generating contracts and assigning stipend assignments for Part Time faculty for HSD Faculty Administration. | Administrative Initiatives | Small | Q4 | 09/2016 | 06/2017 | In Progress | Green - On Target, No Risk | Administration HSD |
| 81 | 2406 | B | | Room Condition application for technology equipment | Phase II of PSS 2375 Academic Spaces Room Condition application. Phase II will provide an application that can be used by ITS to inventory and track technology hardware in classrooms or other areas as needed. | This application will decrease the amount of time needed to check for and resolve problems with electronic equipment in academic spaces, greatly reduce the tracking done on paper, and will allow for easier reporting of issues and resolution times. | Continuous Service Development | Medium | TBD | 03/2016 | TBD | In Progress | Green - On Target, No Risk | Information Services |
| 82 | 2425 | B | | Student Optional Disclosure - Mental Health (HB 3599 - IL) | Provide a process to facilitate regulatory compliance with new state law (Jan 1, 2016) allowing students who have read a consent document to identify a designated contact in the event of a psychiatric hospitalization. | Compliance with new State of Illinois law (HB 3599) requires higher education entities to allow students (>18) to designate a contact in the event of psychiatric hospitalization. | Administrative Initiatives | Small | TBD | 08/2016 | TBD | In Progress | Green - On Target, No Risk | Wellness Center |
| 83 | 2454 | B | | LUMA Special Exhibit | Would like to have a place for special exhibition files to archive permanently. Checklists, condition reports, lender lists, photographs, COI's, etc. | special exhibition files to archive permanently | Continuous Service Development | Medium | TBD | 08/2016 | TBD | In Progress | Green - On Target, No Risk | Loyola Univ Museum Of Art |
| 84 | 2464 | B | | LUHS Workday Migration - Library Feeds | LUHS Workday Migration - Library Feeds Interfaces have been identified for the Library feed to LUC library. This project represents the effort that is needed to complete this project. | The library periodically gets an update on new faculty and students that allows them the ability to checkout books. We have identified the feed that is currently providing this information. Going forward, we will need to make sure that whatever information Trinity is providing will include the same information in the table that is provided in the feed to the library. | Administrative Initiatives | Small | Q3 | 08/2016 | 01/2017 | New | Green - On Target, No Risk | Its-Office Of The Vp & Cio |

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| 85 | 1736 | B | | Embedding of web page analytics (ie Google) in LUC pages | Creation of systematic approach to embedding Google Analytics (GA) code in ALL Loyola University webpages. | The scope of the project is the development of procedures and/or systems that ensure that all Loyola University Web pages (LOCUS not included) have Google Analytics code embedded and that the maintenance of the code is simple and consistent. Currently, the use of Google Analytics code is ad-hoc and each page has the code embedded individually. | Administrative Initiatives | Medium | TBD | 05/2012 | TBD | New | Green - On Target, No Risk | Enrollment Management |
| 86 | 1866 | B | | Online Personnel Action Form (PAF)s for Staff | Create an online form for submitting and processing PAFs for Staff. SSR is pending. | Providing an online form for PAF's for staff employees will improve the speed and accuracy of processing personnel changes for Human Resources and the hiring departments. | Administrative Initiatives | Medium | TBD | 01/2013 | TBD | New | Green - On Target, No Risk | Human Resources:Compensation |
| 87 | 2509 | B | | Point and Click - Upgrade to 12.9 | Upgrade the Point and Click System (Wellness Center EMR) to version 12.9 - vendor will only be supporting 12.9 and 12.10 - new functions needed by Wellness Center, including CCAPS 2015 | We are upgrading this system to version 12.9 to get the new functionality and comply with the vendors request to stay up-to-date on newer versions. This upgrade is also required from a vendor-support model. We are ensuring that our Wellness Center providers are able to use the most currently available functionality within this application. This enables our health care providers serve our student population as best as possible. | Administrative Initiatives | Medium | TBD | 11/2016 | TBD | New | Green - On Target, No Risk | Wellness Center |
| 88 | 1338 | B | | Automation of the budget transfer process | Develop an application to automate the budget transfer process and establish a chain of approval related to the reclassification of budgeted funds within the University. | Automate the budget transfer process, which will eliminate the need for paper forms, and provide improved audit trail and history. | Administrative Initiatives | Medium | TBD | 09/2010 | TBD | On Hold | Green - On Target, No Risk | Financial Planning |
| 89 | 1425 | B | | Training and Development of Point and Click Reports | This is a request for designated assistance from ITS to develop templates for reports from Point and Click. In spite of the repeated training on report development from the vendor the department remains unable to consistently generate meaningful reports when needed. Project deliverables include: Develop set of template reports with lists of variables that can be interchanged.(January 2011) Train super users on developing reports. (January 2011) | Point N Click Electronic Medical Records (EMR) system is a complex system used by the Wellness Center with primary remote support from the vendor. Developing user defined reports is a capability not yet developed at Loyola. Client is requesting more direct ITS support to develop reporting templates using the vendor software. | Continuous Service Development | Small | TBD | 09/2011 | TBD | On Hold | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Wellness Center |
| 90 | 1431 | B | | Redesign of NAP (Non-Affiliated Persons) Request System | NAP usage has grown beyond initial system design. More robust functionality needed to manage volume of requests, enhance user interface, improve re-enrollment process, and improve interface with LUWARE/IDM3 and LOCUS. Will require assistance from Web Development team and Database/BI team. | Provisioning of Universal ID's (UVIDs) for students, faculty and staff is triggered by appropriate business events as recorded in Lawson Human Resources and/or LOCUS Student Information System. Provisioning for contractors, consultants, vendor support, visiting scholars and many other categories of University guests and support is administered via an inhouse developed system known as Non-Affiliated Persons (NAP). The NAP system has grown in use and certain aspects are difficult to manage with current functionality. Some goals for this re-design include: - Enhanced user interface - Improved re-enrollment process - De-centralized administration - ITS resources granted appropriate for user group - Improved integration with LUWARE/IDM3 and LOCUS | Administrative Initiatives | Medium | TBD | 10/2010 | TBD | On Hold | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Info Services: Office of VP |
| 91 | 1779 | B | | FA Self-Serve document upload !! Special Circumstances Appeal | Develop a portal for online document submission. Allow students and parents to have guidance through the process online with required fields. Start with Special Circumstance appeals and allow for uploading Tax information, W-2s, other supporting documents. By having a guided portal we will reap countless benefits including, no intake necessary, eliminate need for follow-up, eliminate usage of paper, instantly available for review. | Financial Aid Appeal for Special Circumstances is a complex, manual, paper-intensive process initiated by student. A self-service guided page (or wizard) which includes the ability to upload scanned documents would increase service to students and families appealing their financial aid award due to special circumstances. A generic solution which links this ability to Docfinity could be applicable in other areas of the University. | Administrative Initiatives | Large | TBD | TBD | TBD | On Hold | Green - On Target, No Risk | Financial Assistance |

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| 92 | 2242 | B | | Create a web based course search capability outside of LOCUS | Registration and Records would like to partner with the UMC T4 team to develop a web based course search independent of LOCUS (but populated by LOCUS data). This web-based search is intended for external audiences and prospective students to assist in decision making re: suitability of a particular class. This will make it easier for high school/college counselors and prospective students to review descriptions, see expanded learning outcome descriptions, student testimonials, (selected) faculty bios/statements ie. ('I Love teaching this class&'). Using the courses from a small school as a pilot, (Arrupe) we would like to explore T4 function that would allow us to say more about a course than what is currently available in LOCUS including expanded descriptions. We have met with John Drevs on T4 functions and feel the merger of data to T4 capabilities would be beneficial | Web-based class search intended for external audiences and prospective students to assist in decision making re: suitability of a particular class. Make it easier for high school/college counselors and prospective students to review course descriptions, expanded learning outcome descriptions, student testimonials and (selected) faculty bios/statements ie. ('I Love teaching this class&or whatever). | Administrative Initiatives | Medium | TBD | 04/2015 | TBD | On Hold | Green - On Target, No Risk | Registration & Records |
| 93 | 2306 | B | | Include all SSOM and health sciences faculty in the LWD online directory | Include all SSOM and health sciences faculty in the LWD online directory. Currently, only those faculty whose primary positions are in HSD are included. The source of truth for the data needs to be identified. How the process works for user updates and ongoing refreshes must be documented and communicated. ISAC is okay with adding all HSD teaching faculty to LWD. Note, Ron Price will assist with identifying the right individuals to work with on the HSD side. SSR is pending, as is confirming who the requestor and sponsor. C. Heckel: At annual LWD meeting on 10/6/15, the LWD committee, including Martha, agreed to hold off on this request until the medical center completed their migration from Lawson. | Including all SSOM and health sciences faculty in the LWD online directory is needed so students in those programs can search for all of their faculty in the same website. | Administrative Initiatives | Medium | TBD | 08/2015 | TBD | On Hold | Green - On Target, No Risk | Administration HSD |
| 94 | 2439 | B | | Online Educational Program for Medical Residents for professional behavior | Design and build interactive web-based learning application site for professionalism and communication skills in a medical setting. Web application will require USER registration, password login. Site should include a testing function for pre/post test when viewing an embedded streamed video of a simulation case. Video and text feedback will be provided for each simulation case. User registration and testing function data will be stored and analyzed for research purposes. Tentative Deadline: February 2017 | This application will provide a learning site for users to improve professionalism and communication skills in a medical setting. | Academic & Faculty Support | Medium | TBD | 08/2016 | TBD | On Hold | Green - On Target, No Risk | Center for Ethics/Health Poli |
| 95 | 700 | B | | Directly update LOCUS and Blackboard with Rambler Bucks requests | Enhancements to the Rambler Bucks charge authorization system. Currently, requests are collected on the web form and then entered manually in PeopleSoft and Blackboard. The new functionality requested would provided automated processes. Primary request is to post amount of Rambler Bucks requested by student to their account in PeopleSoft. Secondary request is to load Rambler Bucks amount into the Blackboard Transaction system. Requested delivery date - December 15, 2007 | Reduce the need for Bursar staff to manually post amounts to the students account in PeopleSoft and CBORD | Administrative Initiatives | Small | TBD | 01/2009 | TBD | Pending | Green - On Target, No Risk | Campus Card Office |
| 96 | 963 | B | | Website for Council of Regents similar to BOT site | Create a website for the Council of Regents that is very similar to the BOT website. | Create a website for the Council of Regents that is very similar to the BOT website. | Continuous Service Development | Small | TBD | 10/2010 | TBD | Pending | Green - On Target, No Risk | Office of The President |
| 97 | 2499 | B | | Benefits Backscan | Benefits back-scan project | Benefit docs back-scan | Infrastructure | XSmall | TBD | 01/2017 | TBD | Pending | Green - On Target, No Risk | Human Resources |

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| 98 | 2441 | B | 11-Enterprise Content Management | SQL Server Database server migration | Migrate Wellness, Rplus, and Milestone Surveillance databases to the Enterprise MS SQL Server. This move will allow these databases to utilize the Enterprise Edition of the database software. By moving these databases to our enterprise servers for MS SQL Server, the University will save a significant annual licensing cost for the database, with no loss of performance and the same (or higher) level of security (and encryption) plus additional DR capabilities. | Migrate sql server databases to appropriate servers and consolidating licensing to control software costs. | Continuous Service Development | Small | Q3 | 06/2016 | 01/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 99 | 2390 | B | 11-Enterprise Content Management | HSD Faculty Administration Files PH 2 - DB Integration | There is a master DB that HSD Faculty Admin uses to access names, unique identifiers, etc. This DB would be married up with the DocFinity DB to reduce errors when entering doctor, student names and will be able to be pulled from the Master into DocFinity. | There is already an existing MasterDB at Maywood which contains the information that will assist with indexing documents in DocFinity. By allowing the Master DB at Maywood to communicate with the DocFinity application there will be less errors when entering information, data entered into a system once, and current information for both systems. | Continuous Service Development | Medium | TBD | 06/2016 | TBD | New | Green - On Target, No Risk | SSOM Administration |
| 100 | 2392 | B | 11-Enterprise Content Management | Finance/AP - Data Integration & Eforms | 2/2/16 - Submitted eform for new project. Objectives of the project will be: 1. Include HR into the existing AP Workflow 2. Add single distribution expense reimbursements to the DocFinity/Lawson interface 3. Create and Online Check Requisition Form that would populate data into DocFinity and allow attachments. 4. Import AP ACH Notifications to A/P Checks queue via e-mailed PDF & index files The doc types are existing already and we are looking to modify existing workflows to make them more comprehensive. | There is a risk to the necessary information sharing between AP & HR. Payments could processed by the wrong department. Adding expense reimbursement to the DocFinity/Lawson interface will reduce the amount of double data entry by the AP staff, thus reducing the possibility of errors. Creating an online check req that would feed into DocFinity is another way in which we could reduce data entry errors and importing the AP ACH notification into the AP Checks queue would ease the amount of time it takes the AP staff to locate these documents. | Continuous Service Development | XLarge | TBD | 08/2016 | TBD | New | Green - On Target, No Risk | Financial Systems |
| 101 | 2513 | B | 11-Enterprise Content Management | University Contract Notifications | Discovery project to provide a method to track and notify contract owners of upcoming expiring contracts to allow time to review, renegotiate, replace and/or renew agreements. Potential expansion of existing DocFinity contract functionality. | Provide a timely follow-up mechanism for the contract renewal process in order to ensure that appropriate terms, conditions and costs are associated with the contract goods & services provided. | Continuous Service Development | Medium | TBD | 12/2016 | TBD | New | Green - On Target, No Risk | General Counsel |
| 102 | 2280 | B | 11-Enterprise Content Management | AP Check Req Improvements Phase 2 | This project is part of the overall ECM Finance implementation. Specifically, this phase will focus on eForms/Webforms for Departments to submit invoices directly to the AP department so the AP Check Requisitions to be processed. Client would like to review scope/timeline mid-November 2015. | The process for submitting and approving invoices and expenses between various departments and Accounts Payable will be streamlined to allow for departments to submit AP Check Req's electronically through a WebForm for processing. Currently, the process is very manual for department submission and will reduce the processing time, increase tracking and efficiency of documentation sent and authorized for approval. | Continuous Service Development | Medium | TBD | 05/2015 | TBD | Pending | Green - On Target, No Risk | Finance-Office of VP-CFO |
| 103 | 2418 | B | 11-Enterprise Content Management | HR ECM - eForms (Phase I) | HR has identified several forms that would be potential candidates for transition to eForms. HRIS has requested eForms for deductions such as parking, and Halas membership. Danielle Hanson is especially interested in discussing the potential of interfacing form data with Lawson to reduce the amount of manual coding done by HR. | HR has identified several forms that would be potential candidates for transition to eForms. HRIS has requested eForms for deductions such as parking, and Halas membership. Danielle Hanson is especially interested in discussing the potential of interfacing form data with Lawson to reduce the amount of manual coding done by HR. | Continuous Service Development | Medium | TBD | 07/2016 | TBD | Pending | Green - On Target, No Risk | Human Resources:Office of VP |
| 104 | 2419 | B | 11-Enterprise Content Management | HR ECM - Lawson Integration | This would include at a minimum including a yellow button in Lawson which would allow you to click on it and pull up paperwork associated with that specific person. | Adding a 'yellow' button in Lawson would expedite searching for paperwork. | Continuous Service Development | Medium | TBD | 10/2016 | TBD | Pending | Green - On Target, No Risk | Human Resources:Office of VP |
| 105 | 2420 | B | 11-Enterprise Content Management | HR ECM - Benefits Phase 3 (Backscan Active Files) | Phase 2 of benefits took a day-forward approach by scanning in new paperwork submitted to employees active files. This project will undertake the backscanning of employee active files. | Phase 2 of benefits took a day-forward approach by scanning in new paperwork submitted to employee's active files. This project will undertake the backscanning of employee active files. | Continuous Service Development | Medium | TBD | 02/2017 | TBD | Pending | Green - On Target, No Risk | Human Resources:Office of VP |
| 106 | 1874 | B | 11-Enterprise Content Management | ECM Implementation - AP Phase 2 | Accounts Payable would like to add to their existing use of DocFinity by adding doc types, workflows, and integrating with other departments. They are also interested in web forms to improve business processes. | AP would like to continue the improvements in their business processes that they've gained with DocFinity. | Administrative Initiatives | Large | TBD | 02/2013 | TBD | New | Green - On Target, No Risk | Accounts Payable |

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| 107 | 1946 | B | 11-Enterprise Content Management | HR ECM - Workers Classification | This project will be another part of the ECM HR efforts. This project will focus on the document types that pertain to the workers classification at LUC and the main scope of the project will be to design a system that allows these documents to be routed and shared within DocFinity. These documents are transmitted across various departments for approval. The two main departments include: AP and HR. | The main reason the team has incorporated the workers classification project into the ECM HR series is in order to reduce the misplacing of files/documents that are shared and routed across departments for approval. This then creates additional work for the initial department to either: resend the document or they might have to potentially have the person refill the document and submit it. Additionally, when this occurs it prolongs that amount of time a person is waiting for payment. By incorporating the worker classification into DocFinity and through the use of workflows, the team will eliminate misplacing the files, reduce the amount replicating work and provide payment to people quicker. | Continuous Service Development | Large | Q4 | 04/2013 | 04/2017 | On Hold | Green - On Target, No Risk | Human Resources:Office of VP |
| 108 | 2451 | B | 11-Enterprise Content Management | SSOM Student Affairs | This request is submitted on behalf of James Mendez, Assoc. Dean (jamendez@luc.edu). Student Affairs Assoc. Dean Mendez and Assist. Dean Beth Sonntag need a method of keeping and tracking paperwork for current student issues that is highly confidential and is not maintained in the student file such that either dean could access paperwork and documents created by the other. This should make it possible to reduce the paperwork and make it easier and more efficient to find documentation for particular students when needed and if one dean is unavailable the other dean can easily access files/documentation that was created by the other. | Create a repository of SSOM student documentation which contains sensitive information. The ECM project will help to streamline the current process, centralize the SSOM student documentation as well as limit access to the documentation to the appropriate parties. | Academic & Faculty Support | Medium | Q3 | 08/2016 | 01/2017 | Pending | Green - On Target, No Risk | SSOM Administration |
| 109 | 2450 | B | 11-Enterprise Content Management | Payroll Services | The Payroll Services Office has many paper documents that we would like to be able to store and be able to search for electronically. This includes, but is not limited to: Kronos Supervisory Rights Access Form, Manual Time Cards, W-2 Request Forms, E-pay Request Form, Payroll Backup. | pending | Administrative Initiatives | Medium | TBD | 10/2016 | TBD | Pending | Green - On Target, No Risk | Payroll Services |
| 110 | 2452 | B | 11-Enterprise Content Management | SSOM Student Affairs Registration & Records | Phase II of our project to digitize our permanent files of all our medical school graduates that we continue to access throughout the career of the physician. We need to track 2 types of requests from graduates: 1) Those that ultimately end up in the Misc. section of the grads permanent file, e.g., degree confirmation for renewal of state license or request to update MSPE. 2) Those that do not end up in the grads permanent file, e.g. transcript requests, degree verifications from hospitals, medical groups, and practices. | digitize our permanent files of all our medical school graduates | Administrative Initiatives | Medium | TBD | 09/2016 | TBD | Pending | Green - On Target, No Risk | SSOM Administration |
| 111 | 2453 | B | 11-Enterprise Content Management | Finance - Accounts Payable Phase II | This is the next phase in the AP-ECM projects. We are looking to do the following: 1. Include HR into the existing AP Workflow 2. Add single distribution expense reimbursements to the DocFinity/Lawson interface 3. Create and Online Check Requisition Form that would populate data into DocFinity and allow attachments. 4. Import AP ACH Notifications to A/P Checks queue via e-mailed PDF & index files | next phase in the AP-ECM projects | Administrative Initiatives | Medium | TBD | 09/2016 | TBD | Pending | Green - On Target, No Risk | Financial Systems |
| 112 | 2498 | B | 11-Enterprise Content Management | Merit Increase Letters | Each December/ January HR generates 1200 -1500 merit increase letters. For the 2014 letters the DocFinity team did an upload for us. We will need to have this years and the 2015 letters uploaded. | ECM Merit Letters | Academic & Faculty Support | XSmall | TBD | 11/2016 | TBD | Pending | Green - On Target, No Risk | Human Resources |

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| 113 | 2281 | B | 12-Online Applications | Apache Tomcat / Related Jar Upgrade | Our ITS Security team has informed us about few security vulnerabilities present in Apache Tomcat version, we are using. Also, they have highlighted few vulnerabilities in jar files that we use in various applications. Apache Tomcat and Jar files will be upgraded to the latest version. With this upgrade, we will also be upgrading our Java to latest version. | ITS security team has highlighted security vulnerability with our existing Apache Tomcat Version. By upgrading to the latest version, we will be closing all potential security vulnerabilities and will help us in providing a better and safer application without possible security vulnerabilities for our clients. | Infrastructure | Medium | TBD | 04/2015 | TBD | In Progress | Green - On Target, No Risk | Information Services |
| 114 | 2008 | B | 12-Online Applications | Study Abroad web site search, update from database, and evaluations module | 1) Create program search tool for www.luc.edu/studyabroad. Search tool should be database driven using existing tables from the OIP Admin Center in LOCUS. 2)Utilize database to create web pages for each program that will dynamically update as information is changed in OIP Admin Center. Database will pull in additional information, to be provided, regarding program costs, GPA requirements, general information, and terms available. 3)Create module for website to pull information from student program evaluations/ratings. Note: Requested completion date for the search tool and database driven web pages is 8/31/14. Completion date for Evaluations module is in PSS 2007. | Study Abroad web site (www.luc.edu/studyabroad) is the entry point for most students considering a study abroad experience. OIP has proposed various integration points between this site and the LOCUS OIP Center developed to process applicants for any of the OIP programs. The goal is enhancing information for the student (and their parents) who is interested in studying abroad while at Loyola. It will also serve the interests of visiting students to JFRC, Beijing and Viet Nam centers. | Student Technology Support | Large | Q3 | 12/2017 | 03/2018 | New | Green - On Target, No Risk | International Programs & Serv |
| 115 | 2488 | B | 14-DW/BI Projects | Data Model for Schl of Education w data from ISBE, SLATE, LOCUS, LiveText | The BI team will build a Data Model and Reporting Cube that will allow us to analyze data about our current students and graduates. The data we need to analyze for Illinois State Board of Education reports and for national accreditation, currently resides in several systems: SLATE, LOCUS, LiveText and external reports from ISBE | Scope: The Illinois State Board of Education (ISBE) is conducting a pilot test of the new annual report required of all teacher preparation programs. We are required to report individual teacher candidate data so ISBE that includes data collected and saved in admission data, SIS data such as student profile characteristics and Illinois Content Test scores, and data collected and saved in the SOE's LiveText assessment system. Eventually, we will also need to store employment data and test data from our graduates. Outcome: The SOE is participating in a pilot project with ISBE for the new state reporting requirements. We need to build the Data Model (data cube) so that we can deliver the pilot report to ISBE in early 2017. In addition, this project will help us to determine what other data management and analysis needs we may have for future ISBE annual reports for our re-accreditation with the national accreditor, CAEP | Academic & Faculty Support | Medium | Q3 | 11/2016 | 01/2017 | In Progress | Green - On Target, No Risk | School of Education-CIEP |
| 116 | 1831 | B | 14-DW/BI Projects | KPI Requirements Gathering | To understand the data needed to populate the Data Warehouse to support the Key Undergraduate Performance Indicators supplied by the Office of Institutional Research. Then populate the DW with the data and build BI tools to provide appropriate users KPIs relevant to their work. | To understand the data needed to populate the Data Warehouse to support the Key Undergraduate Performance Indicators supplied by the Office of Institutional Research. Then populate the DW with the data and build BI tools to provide appropriate users KPIs relevant to their work. | Administrative Initiatives | Medium | TBD | 10/2012 | TBD | On Hold | Green - On Target, No Risk | Information Services |
| 117 | 2045 | B | 15-Loyola Mobile Projects | Implement additional Locus functionality in HighPoint Mobile | Implement additional Locus functionality in HighPoint Mobile | The initial rollout of the HighPoint Mobile application which provides mobile functionality of Student Data included a sub set of the delivered capabilities. This project is to meet with the functional areas such as Reg&Recs, Financial Aid, Student Finance and Student Development to assess the additional capabilities for consideration in their respective areas for implementation. | Continuous Service Development | Small | TBD | 09/2014 | TBD | In Progress | Green - On Target, No Risk | Information Services |
| 118 | 1757 | B | 16-LUHS/LUC/HSD Technology Program | HSD: Phone System Unbundling Strategy | Begin to identify alternatives, including costs, pros/cons, for phone system support for HSD in Maywood | As part of the LUHS/LUC/HSD shared services unbundling, this evaluation will identify options, costs and long term phone system support for HSD in Maywood. | Infrastructure | Medium | TBD | 09/2012 | TBD | Pending | Green - On Target, No Risk | Information Systems and Op Mq |

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| 119 | 2165 | B | 16-LUHS/LUC/HSD Technology Program | IDM Rearchitecture (LUC, HSD and LUHS) | Re-architect the process of synchronizing IDs between the LUC, HSD and LUHS organizations (Identify Management) in order to streamline the process, allow organization to access resources across organization and decrease errors and the amount of manual effort required to support the current synchronization process. The re-architecture process is highly dependent on the LUC IDM strategy together with key initiatives driven by Trinity for migration away from the 147.126 IP addressing to 10.x addressing, migration to the Trinity ERP (Lawson system for LUHS) and long term strategies and plans for Trinity IDM relative to LUHS. | The current method of synchronization of IDs across LUHS, LUC and HSD is complex and error prone. Faculty and staff in these organizations need to access resources across organizations. Additionally a number of pending projects across LUC, LUHS and Trinity will impact the ability to continue with the current method of synchronization UVIDs and passwords. | Infrastructure | Large | TBD | 10/2014 | TBD | Pending | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Information Systems and Op Mg |
| 120 | 2442 | B | 19-Lawson/Kronos | Develop census interface file for new leave / disability vendor | Modify the weekly leave / disability census file from Lawson as per the requirements of the new vendor, Reliance Standard. Project scheduled to go live in January 2017. | Assists HR with providing disability eligibility info to vendor based on a schedule. Taking opportunity to streamline the benefits interface process. | Administrative Initiatives | Small | Q3 | 07/2016 | 01/2017 | In Progress | Green - On Target, No Risk | Human Resources:Comp ensation |
| 121 | 2435 | B | 19-Lawson/Kronos | HR pension benefit interface | Modify pension benefits interface file per the new file layout requirements and automate transmission to new pension administrator, Willis Towers Watson | Require changes to pension benefits interface as per the new vendor's requirements. | Administrative Initiatives | Small | TBD | 09/2016 | TBD | New | Green - On Target, No Risk | Human Resources:Retire ment |
| 122 | 2285 | B | 19-Lawson/Kronos | Interface Accounts Payable info from Alma to Lawson | Create an interface from Alma to Lawson of Accounts Payable information. | Process improvement - Integration of AP information from the new library system Alma to Lawson | Administrative Initiatives | Medium | TBD | 01/2016 | TBD | Pending | Green - On Target, No Risk | Accounts Payable |
| 123 | 1902 | B | 3-LOCUS Enhancements | Improve Early Alert information for Advisors and Faculty | Currently, Academic Advisors enter Early Alert notifications into LOCUS Comments (as an AANOTE). Faculty members also wish to add notes regarding the students Early Alert status, which usually requires manual entry by Advisors from emails. Requesting a system which would automate this process, using AANOTE or some other accessible data store within LOCUS. Ideally, the Instructor should also have access to read and comment on student performance. (Note: This is ITS interpretation of the Systems Service Request) | The Early Alert process for Undergraduates has captured about 2500-3000 mid-term grades of C- or lower before the ninth week of each regular semester. These grades are submitted by participating faculty and the student is automatically notified of their lower performance. Academic Advising would like have easy access to the students' early alerts in order to follow-up as appropriate with the student and instructor. The ultimate goal is improved student performance. | Academic & Faculty Support | Medium | TBD | 08/2013 | TBD | Pending | Green - On Target, No Risk | Sullivan Center for Student S |
| 124 | 2474 | B | 3-LOCUS Enhancements | Engaged Learning - Provisional External Orgs | Replace the Google Form solution to capture Organizations Not Found in the External Organizations table with a LOCUS-based solution. The new solution would implement a workflow process where students can request that an Organization be added, while still creating a Study Agreement. The CEL would be notified of the pending (or provisional) organization and would approve or deny such request (e.g. organization already exists, etc.). If approved, the organization would be added to the custom EL Org Table. Google form was intended as a temporary fix that prevents students from adding new employers/locations that created duplicates in the custom EL org table | Engaged Learning - New external organizations (for internships, service learning, etc.) must be reviewed to minimize duplicate entries, while not delaying Student Agreements entered by students. Current provisional status of external organizations is handled outside of LOCUS (Google doc). This project will incorporate provisional external organizations into the custom LOCUS processes for Engaged Learning. | Student Technology Support | Medium | Q3 | 10/2016 | 02/2017 | In Progress | Green - On Target, No Risk | Center for Experiential Learn |
| 125 | 1954 | B | 3-LOCUS Enhancements | Create an XML output from LOCUS of offered courses | Create an automated way to deliver data on courses in XML format. The resulting file will be used as direct input to appropriate web pages created by University Marketing. Evaluation of possible delivery - Oracle delivered service, HighPoint delivered services, or Loyola-coded services. | This web service will provide a single source of truth for the public display of courses on college and school pages. Currently individual content coordinators are responsible for keeping their listing of courses up to date. This process allows for out of date content in many different formats. As the source of truth for this information resides in LOCUS, it would make sense for this content to be pulled from there | Academic & Faculty Support | Medium | Q3 | 06/2013 | 03/2017 | In Progress | Green - On Target, No Risk | University Marketing and Comm |

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| 126 | 2401 | B | 3-LOCUS Enhancements | MV Transportation - Student Export for 8-Ride | MV Transportation (MV) is creating a system (or app) that will enable LUC students to request an 8-ride shuttle. Students will sign up with that system initially, and then associate that account with a Facebook account (or Twitter, etc). At the initial sign up, the student will input their Loyola ID. MV System will need a list of all registered students for the Spring/Fall that we will send to them. Create an extract from Locus of all registered students, with LID, Name. Export to CSV file. Create a process to SFTP to MV. Keep a minimum of fields on the file. This is a 3rd Party. The LID and Name will only be used initially to sign up the student for their system. Automation of the feed (e.g. extract, send file,etc) | 8-Ride service from MV Transportation offers a free mobile application to schedule rides; requires an extract of active students. | Student Technology Support | Small | Q4 | 02/2016 | 06/2017 | In Progress | Green - On Target, No Risk | Campus Transportation |
| 127 | 2446 | B | 3-LOCUS Enhancements | FA CommGen Proof of Concept | A Proof of Concept (POC) to replace current LetterGen-type processes with CommGen. FA/ESRR has suggested three possible projects: - FA26 - STAFFORD ENTRANCE INTERVIEW AND PROM NOTE TRACKING - Missing Information Letters - Graduate Award Letter ITS will collaborate with FA to choose which request will be the first POC. Evaluation of next steps will be done after completion of POC. | Financial Aid (OSFA) communicates frequently with admitted students and continuing students in all of their annual cyclical processes. OSFA would like to explore using delivered components (known as CommGen) to facilitate this communication rather than custom (SQR) methods used since the start of LOCUS. This project would explore pros/cons for the delivered method (CommGen) in one or more FA communication events. | Administrative Initiatives | Medium | TBD | 08/2016 | TBD | In Progress | Green - On Target, No Risk | ENROLLMENT SYS RES & REPORTIN |
| 128 | 1952 | B | 3-LOCUS Enhancements | Registration Hold Outreach | To assist the university in outreaching to students with registration holds on their accounts, we are interested in developing a way to automate tailored communications to students to inform them about their hold, and the steps that they would need to take to address this hold. (Note - no Requestor Priority specified) | Automate communications with students who have Registration Holds. This request is specifying a centralized method to manage communications with students for holds. Currently, some departments manage outreach communications with students for the Holds which they have placed. | Administrative Initiatives | Medium | TBD | 06/2013 | TBD | New | Green - On Target, No Risk | Office of First Year Experien |
| 129 | 2185 | B | 3-LOCUS Enhancements | SSN/ITIN tracking and communications | SSN/ITIN tracking and communications - Use LOCUS to track, communicate and allow students who have incomplete or missing SSN/ITIN to update their information in a secure environment. | Loyola is required by law to attempt to collect SSN/ITIN information for all 1098T student recipients who are not non-resident aliens. This includes most students. To avoid being subject to fines for failure to report correct TINs on Form 1098-T, institutions must solicit any missing TINs: " at least once a year " in writing " with a clear notice that the individual is required by law to provide the TIN so that it may be included on an information return. | Administrative Initiatives | Medium | TBD | 01/2015 | TBD | New | Green - On Target, No Risk | Office of The Bursar |
| 130 | 2405 | B | 3-LOCUS Enhancements | Advisor Security - automate LOCUS access | Enabling accurate security for Advisors in LOCUS is predominantly manual. Once an advisor is added/updated on the Instructor/Advisor table to reflect their responsibilities as an advisor, a series of manual steps need to be performed to enable comprehensive LOCUS access. Those steps include adding a new role and enabling various row level security settings. The purpose for this project will be to automate the assignment of LOCUS security access for advisors. | The purpose for this project will be to automate the assignment of LOCUS security access for Advisors. | Academic & Faculty Support | Small | TBD | 04/2016 | TBD | New | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Registration & Records |

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| 131 | 2473 | B | 3-LOCUS Enhancements | School of Social Work - student internships | SSW would like to set up some sort of webform that will allow us to manage and monitor student activities in field. It would be similar to what currently exists for experiential learning in LOCUS but we would like to do this for our student internships. Currently, we have anywhere from 300 to 400 students in field in any given semester. We want to be able to track the agencies we are using, when students begin and end field, etc. Currently, we are using an excel program to do this but it is cumbersome and cannot be easily updated. | Current process of managing information about student field placements is cumbersome and time-consuming. A centralized system accessible to students and administrative staff would reduce the time spent on managing this Excel-based data repository and increase the effectiveness of this data collection. | Academic & Faculty Support | Medium | TBD | 09/2016 | TBD | New | Green - On Target, No Risk | School of Social Work |
| 132 | 1337 | B | 3-LOCUS Enhancements | FA03 - Select/Deselect of Packaging | Financial Aid GAP solution FA03 was originally created to support Loyola's 2-step award letter (first estimate, then final) process by flipping flags at the appropriate times. It has since evolved into a "traffic cop" or "gatekeeper" which determines the correct current status for student processing, based on meeting defined conditions. | A custom batch program is used to select/deselect students for Financial Aid packaging. The current program has multiple complex criteria which have become difficult to know why particular students are selected/de-selected. Current request is to streamline the process and implement new criteria. | Administrative Initiatives | Medium | TBD | 09/2010 | TBD | On Hold | Green - On Target, No Risk | Financial Assistance |
| 133 | 1533 | B | 3-LOCUS Enhancements | FA Batch Process ScoreCard | FA Batch Process ScoreCard. OSFA needs a quick & easy way to find out why a student was not packaged - this is usually because a custom process found an error or exception condition. The plan is to imbed code in various customizations that write to a table during logical "forks" in processing. The integrated results can then be queried or viewed online. | A significant milestone in the Financial Aid process is the offer of a package of aid to the students. As students and parents submit new or revised information, the package may or may not change. An important customer service component requires quick and easy access by OSFA staff to know where the student is at in the process. This customization will offer significant improvements in accessing the status of the students financial aid packaging process. | Continuous Service Development | Medium | TBD | TBD | TBD | On Hold | Green - On Target, No Risk | Financial Assistance |
| 134 | 1951 | B | 3-LOCUS Enhancements | SSOM automate new academic year | Update of term activation levels and session for SSOM students. | The Office of Registration and Records annually runs a batch process to add term activations (fall and spring) for the Stritch School of Medicine. Once in LOCUS, manual intervention is required to update the program level and term session field as graded coursework is not maintained in the LOCUS system. This request automates this manual intervention. | Administrative Initiatives | Small | TBD | 06/2013 | TBD | On Hold | Green - On Target, No Risk | Registration & Records |
| 135 | 2180 | B | 3-LOCUS Enhancements | LOA Students on My Advisees | LOA Students currently are not displayed in the Advisor Center, until they return from LOA. IPS is requesting a change to this logic, in order to facilitate communications and follow-up with these students. They are further requesting a visual cue that will help the advisor know the student is on LOA. Other schools also use LOA designation and the Advisor Center including GSWK, GNRS, and GA&S. ITS will attempt to survey other schools to assure no negative consequences of including these students on the Advisor Center. | Schools, especially graduate programs, are increasingly using LOCUS to track students on a LOA from degree pursuit. Currently, students on Leave are not displayed on the Advisor Center. Institute of Pastoral Studies has requested that LOA students continue to display on the Advisor Center with an easy to use designation. It is presumed this will be useful to all schools. ITS will verify this assumption. | Academic & Faculty Support | Small | TBD | 10/2014 | TBD | On Hold | Green - On Target, No Risk | Institute of Pastoral Studies |
| 136 | 2243 | B | 3-LOCUS Enhancements | Transfer Credit Articulation rules - automation | Transfer Credit in LOCUS uses Articulation rules stored in multiple tables - Transfer Subject Area, Course Transfer Rules, and Program/Source Equivalency. Each of these tables must use the same effective date, so updates require multiple updates. Requesting a batch process which will automate the entry of new effective-dated rows. Also, requesting tools to allow updates for new academic programs. | Students have submitted transfer credit from more than 1600 colleges and universities which have been articulated to Loyola courses. Maintenance of articulation rules and extending them to new academic programs is a challenge - since the data is stored across multiple tables and rows. Some batch automation tools would assist the data entry effort and assure accurate input. | Continuous Service Development | Medium | TBD | 03/2015 | TBD | On Hold | Green - On Target, No Risk | Registration & Records |
| 137 | 2325 | B | 3-LOCUS Enhancements | Enhance My Advisees page in LOCUS | Enhance My Advisees page in LOCUS - additional fields have been requested by GNRS; ideally, page should be configurable by user; include LOA students (if desired) - see PSS 2180. | My Advisees page has become more important as Advisor Assignments have become more stable and useful in LOCUS. Some schools, especially GNRS, have expressed a desire to include more information on this page. | Academic & Faculty Support | Medium | TBD | 10/2015 | TBD | On Hold | Green - On Target, No Risk | Nursing: Graduate Programs |
| 138 | 263 | B | 3-LOCUS Enhancements | Special Handling for Deposits - continuing students | Special Handling for Deposits & Prepayments - develop a way of posting deposits/prepayments to student accounts in such a way that they are held in "suspense" for the relevant future term, and NOT applied to charges for any prior terms. Ideally, do not reduce the account balance when posted, but wait until the future term has started. See Anna Tsoung's summer '05 consulting rpt. for ideas. | Long standing request for Special Handling for Deposits & Prepayments - request calls for "posting" payments and deposits, but without reducing balance until the start of the appropriate future term. Eases the burden of accounting for future payments. | Continuous Service Development | Large | TBD | 08/2010 | TBD | Pending | Green - On Target, No Risk | Finance-Office of VP-CFO |
| 139 | 478 | B | 3-LOCUS Enhancements | Classes with variable credit hours | LOCUS Enhancements: - Modification to registration for variable credit hours | Provide the ability to adjust the default hours in a variable credit hour class. Currently the system defaults to the minimum hours resulting in incorrect enrollments. | Academic & Faculty Support | Medium | TBD | 06/2011 | TBD | Pending | Green - On Target, No Risk | Registration & Records |

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| 140 | 479 | B | 3-LOCUS Enhancements | Graduate Repeat Rules | LOCUS Enhancements: - Review Graduate Repeat Rules, GPA Calc CS 9.0 didn't negate this request. | Insure that graduate students earn proper credit and grades for repeated classes by reviewing the repeat rules and implement changes as necessary. | Academic & Faculty Support | Medium | TBD | 07/2011 | TBD | Pending | Green - On Target, No Risk | Registration & Records |
| 141 | 481 | B | 3-LOCUS Enhancements | Thesis and Dissertation Committees in LOCUS | LOCUS Enhancements: - Thesis and Dissertation Committees have titles working great and a place for the director, but committees are kept in a separate database. Can we use the advisors screens to keep records of whole committees and changes? | Incorporate Thesis and Dissertation Committee info in the advisor screens to eliminate the need for a separate database. | Academic & Faculty Support | Medium | TBD | 07/2011 | TBD | Pending | Green - On Target, No Risk | Registration & Records |
| 142 | 1224 | B | 3-LOCUS Enhancements | FA/payment reversal detail accessible via student self-service | Whenever financial aid or payment reversal is added or removed from a student's account it should be displayed on the account summary This is a constant source of frustration for students and staff when attempting to determine the transactions on an account. Currently a student can not view when an award has been altered. For example if it is determined a grant should be reduced from \$2,000 to \$1,000 only the new amount \$1,000 is reflected and a balance of \$1,000 is created. The only way for the student to find out what happened is by calling the Financial Aid or Bursar Office. The staff view the account summary drill down on Account Details, then Item Details and hopefully find the correct term or terms. A classic example of this issue is Joyce Hwang 00001003832 who had her Fall 2007 Stafford Loan adjusted on 12/29/2010. Hunting down charges from two years ago is time consuming and frustrating for all involved. The adjustments are necessary but need to be clearly reflected to the student. | Self-service Account Summary for students provides an easy to understand account snapshot of current student account - payments, financial aid, and charges. However, the ability to see additional details has been shielded from student. Ideally, easy to understand transaction details - accessible from the summary account - would eliminate questions and confusion on the part of the student. | Student Technology Support | Medium | TBD | 07/2011 | TBD | Pending | Green - On Target, No Risk | Office of The Bursar |
| 143 | 1276 | B | 3-LOCUS Enhancements | Contact log in LOCUS for Bursar staff | We would like a means to document, track and route contacts with students to help facilitate customer service and improve efficiencies. Student account advisors in particular could use this as a means to route phone calls, e-mails and other correspondences to appropriate referrals. This would enable to them to verify if a proper follow-up was made and the student's question addressed. | Contact Log is a Loyola customization of LOCUS for Financial Aid. Other University departments are interested in adapting this type of customization. Appropriate sharing of contact logs between departments is a major design consideration. | Administrative Initiatives | Medium | TBD | 11/2011 | TBD | Pending | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Office of The Bursar |
| 144 | 1852 | B | 3-LOCUS Enhancements | Recent Activity Since Previous Statement | Add a RECENT ACTIVITY SINCE PREVIOUS STATEMENT Tab/or Link/ or Page on the Student e-Bill History page that shows all activity/transactions that have happened since the last bill was generated. This must include any Financial Aid reversals, Payment Reversals and Charge Reversals. Also, add a link on the Make A Payment page, Step 1. Specify Payment Amount that can bring the student directly to this new RECENT ACTIVITY tab/page and back again. | Students, parents and other interested third parties need a clear concise means to tie their last Billed amount to their Current balance. The eBill is repeatedly described as a snap shot in time "just like a credit card statement" in our literature, web-pages and Orientation presentations. We have not yet delivered on that full promise by providing students and parents with a means to review changes made to their balance since the last bill was generated. | Continuous Service Development | Medium | TBD | 01/2013 | TBD | Pending | Green - On Target, No Risk | Office of The Bursar |
| 145 | 2336 | B | 3-LOCUS Enhancements | LOCUS SS Page With Financial Activity Factoring Into Student's 1098-T | Create a new page in Locus that is available in self- service and to staff that publishes all activity for a given calendar year that should necessarily coincide with the details in a 1098T. Essentially, to reproduce an itemized statement for a given calendar year that can assist in understanding what financial transactions could end up on a 1098T form. | By far the most inquiries from students/parents and tax payers regarding 1098T data is a request for an itemized statement to better explain the student transactions for a given calendar year | Continuous Service Development | Medium | TBD | 01/2016 | TBD | Pending | Green - On Target, No Risk | Office of The Bursar |
| 146 | 2472 | B | 3-LOCUS Enhancements | Nursing (HSM and Exercise Science) internship data | Undergraduate Nursing (HSM and Exercise Science programs) would like to store data in internships for their students - including placement site data, communications, comments, and affiliation agreements. Appropriate operational and ad hoc reporting is also requested. This process would replace a series of spreadsheets currently used to manage required placements for these two programs. | Partnerships for academic internships are integral to these programs' success and future growth. The current system of Excel spreadsheets is unwieldy with current volume. This results in missed opportunities for students from semester to semester. The goal is to increase partnerships and student placements while improving the educational experience for these students. It will also aid staff to be more efficient in data entry/reporting, thus streamlining processes involved with internship placement. | Academic & Faculty Support | Medium | TBD | 09/2016 | TBD | Pending | Green - On Target, No Risk | Nursing:Niehoff School of |
| 147 | 2035 | B | 5-Security Projects | NAP Process Improvement | The current NAP system is cumbersome and requires an excessive amount of staff time for the verification of valid NAP requests and for the semi-annual expiration/renewal process. The addition of automated controls and a workflow system for electronic verification would reduce staff time and effort. | Improve/streamline the NAP system. | Continuous Service Development | Small | Q4 | 01/2014 | 06/2017 | In Progress | Green - On Target, No Risk | Information Services |

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| 148 | 2037 | B | 5-Security Projects | PII Scanning for MAC | Implementation of the existing Personally Identifiable Information on Apple-based computers managed by the University per the University's PII Policies. This includes the deployment of technologies to scan, identify and remediate PII found on both desktop and laptop based Apple computers running OsX. | Continued reduction of the overall risk to the university regarding the exposure of personally identifiable information (PII). | Administrative Initiatives | Medium | Q4 | 06/2015 | 06/2017 | New | Green - On Target, No Risk | Information Services |
| 149 | 1862 | B | 5-Security Projects | Network Access Control Replacement | Replacement of Bradford for LSC, WTC and HSD. Solution will be validated upon completion of a TAC. | Replacement of Bradford for LSC, WTC and HSD. Solution is likely Interasys but will be validated upon completion of a TAC | Infrastructure | Medium | TBD | 06/2015 | TBD | New | Green - On Target, No Risk | Info Services: Office of VP |
| 150 | 2036 | B | 5-Security Projects | Data Loss/Leakage Protection | Deploy a solution, either host-based or network-based to prevent the transfer of PII from internal university systems to insecure (cloud) systems. | Protect the university from the inadvertent or intentional release of Personally identifiable information (PII). | Administrative Initiatives | Large | Q4 | 08/2016 | 06/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 151 | 2201 | B | 8-Advancement | On-line Help Content for AWA | Develop on-line help content for Advancements AWA (Advance Web Application) system. The designated tool for this project is Adobe RoboHelp. This project will be done in phases. First phase planned for early Feb 2015. | The addition of HTML help content will help processing efficiency and accuracy on AWA, by giving people entering data on the system an easy means of accessing how-to documentation. | Administrative Initiatives | Medium | Q3 | 10/2016 | 01/2017 | On Hold | Green - On Target, No Risk | Development & Donor Services |
| 152 | 2200 | B | 8-Advancement | Add DocFinity "Yellow Button" to AWA | As was done with PeopleSoft, add a "yellow button" to AWA that will link AWA to DocFinity for entering gift information on Advance. | Adding the DocFinity "yellow button" will increase the operational efficiency of the gift-entry unit of Advancement. | Administrative Initiatives | Small | Q1 | 11/2014 | 08/2017 | Pending | Green - On Target, No Risk | Development & Donor Services |
| 153 | 2508 | B | 9-Student Experience/Portal Improvements | Upgrade Oracle Enterprise Manager and Server | Upgrade Oracle Enterprise Manager software and replace Olive Server and its operating system with Linux. | Upgrade supported Oracle versions and server OS's and move off of IBM AIX to Linux OS. | Administrative Initiatives | Medium | Q3 | 11/2016 | 01/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 154 | 2424 | B | 9-Student Experience/Portal Improvements | Update Student Data in Orgsync site using vendor API | The Office of Student Activities and Greek Organizations (SAGA) uses card swipe data in its Orgsync Application to measure student participation during events. Bar Code info is sent along with student demo data in an file upload once a term, however there is no process to update bar code information if it changes such as when/if a student needs a replacement card or leaves the university. SAGA has requested an automated process to update bar code info when it changes at Loyola. --- Updated to include creating accounts in Orgsync. | OrgSync is a hosted repository of Student Activities & Greek Affairs (SAGA) data for University-recognized student organizations. SAGA would like to update this data on a more timely basis and use bar code (ID badge) for participation attendance. This project will enable this expanded use of the application across the LSC/WTC campuses for SAGA. | Continuous Service Development | Medium | Q4 | 05/2016 | 05/2017 | In Progress | Green - On Target, No Risk | Student Activities |
| 155 | 2363 | C | | PMO Enhancements | PMO Enhancements include the following deliverables: * Create a Master PMO Portfolio Schedule so information can be extracted for reporting purposes. * Provide Process Improvements * Updates to PMO website and Templates. | Initiative will provide ability to obtain information regarding project status, forecasting, mitigating risks & issues. | Administrative Initiatives | Medium | Q2 | 12/2015 | 12/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 156 | 1541 | C | | iPlan - Improve creation of manual plans | Current process for creating a manual Payment Plan is cumbersome. Requesting modifications to allow more straightforward methods for Payment Plan Administrators to create a manual plan for students, avoiding communications with students which are not accurate or are confusing. | Current process for creating a manual Payment Plan is cumbersome. Requesting modifications to allow more straightforward methods for Payment Plan Administrators to create a manual plan for students, avoiding communications with students which are not accurate or are confusing. | Continuous Service Development | Medium | TBD | 05/2011 | TBD | New | Green - On Target, No Risk | Office of The Bursar |

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| 157 | 2187 | C | | Self Service Employee Payroll Deductions For Donations to LUC | Advancement leadership has requested that the processing of employee payroll deductions for donations have more automation to it and provide the ability for a self-service to employees to sign up for a payroll deduction donation, review what their current deduction is and to modify or stop their deduction. Project deliverables: 1.Database that will collect the input data and authenticates the employee. 2.Feed from this database to Lawson to automatically upload the deductions into Lawson. 3.Inquiry view into the database to see what the current deduction is. 4.Ability for an employee to stop or change a current deduction. 5.Notification to Advancement of employee termination when deduction has been established. 6.File generated to Advancement of new deductions and modifications made to current deductions. | Automating the process of submitting and processing employee requests for payroll deductions will ensure deductions will start as soon as possible. | Administrative Initiatives | Small | TBD | 12/2014 | TBD | New | Green - On Target, No Risk | Development |
| 158 | 994 | C | | Website for Midwest Modern Language Association | The Midwest Modern Language Association (M/MLA) at Loyola University Chicago has over 1,000 members, conducts an annual conference, publishes a bi-annual journal and provides a fellowship to PhD students. The M/MLA currently uses a Microsoft Access database to store its membership and conference registration information and excel spreadsheets to store information about its article submissions and fellowship recipients. The M/MLA is requesting that a new web-based application be created to track and produce reports about its membership, conference registrations, article submissions and fellowship recipients. This new web-based application would include a front-end for data entry, an Oracle database schema that would provide a repository for the data, and the use of WebFocus to generate reports. | Provide a robust web-based application for the Midwest Modern Language Association to use for storing membership and conference registration information. This would streamline their business processes and ease of use for users to submit data. | Continuous Service Development | Medium | TBD | 07/2009 | TBD | On Hold | Green - On Target, No Risk | Modern Languages |
| 159 | 1671 | C | | Plan of Record Automation and PSS Data Enhancements | The purpose of this project is to help automate and visualize the current Plan of Record process, as well as build upon and aggregate the current PSS data- as well as store historical snapshots of PSS data. This project will remove the manual time consuming processes and automate them as much as possible into a data environment that is architected to be scalable, auditable, and historical. This project will also automate allow the POR to migrate from excel, onto web focus. Requirements: 1. Enhanced PSS Data Area (Automate POR extraction, manipulation, revision process) - Data architected tables in a star schema format (march) - ETL jobs with manual business logic mapped and validated (march) - Documentation of ETL jobs (march) - Error reports (dec) 2. Aggregation (Phase 2) (Automation of current pivot table aggregation) - Aggregate tables - ETL jobs to automate current aggregation process 3. Visualization - Dashboards and reports | The purpose of this project is to help automate and visualize the current Plan of Record process, as well as build upon and aggregate the current PSS data- as well as store historical snapshots of PSS data. This project will remove the manual time consuming processes and automate them as much as possible into a data environment that is architected to be scalable, auditable, and historical. This project will also automate allow the POR to migrate from excel, onto web focus. | Administrative Initiatives | Medium | TBD | 11/2011 | TBD | On Hold | Green - On Target, No Risk | Information Services |
| 160 | 1291 | C | | Add Residential data to the PNC Registration Interface | Add residence hall information for students that reside on campus to the registration information that is passed to the Wellness Center's Point and Click system. This is required reporting for the Mental Health First Aid study that they are participating in. They would also like to use this for ongoing needs assessment and program evaluation. | Enhance interface from LOCUS to Wellness Center EMR system to include current Residence Hall information. | Administrative Initiatives | Small | TBD | 03/2011 | TBD | Pending | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Wellness Center |

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| 161 | 1292 | C | | Include Students' ID photographs in import to PNC | The Wellness Center's Point and Click system is populated from an import of registration data. If technically feasible, they are requesting that students' ID photographs also be included in this data. This would provide the ability to connect a name with a face and will improve work flow and customer service | While Wellness Center staff does have access to LOCUS photos, ideal access to student photos would be within the Wellness Center's Electronic Medical Record application (Point N Click aka PNC). | Administrative Initiatives | Small | TBD | 11/2010 | TBD | Pending | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Wellness Center |
| 162 | 1456 | C | | Student Development - Student Worker Application | Create an online application that processes apps for student worker positions. Derived from same request as PSS-1315. | Provide online functionality for paper-based student worker application. This would allow for paperless processing and streamlining of the student worker application process. | Student Technology Support | Medium | TBD | 01/2011 | TBD | Pending | Green - On Target, No Risk | Student Development - Office |
| 163 | 2381 | C | 11-Enterprise Content Management | School of Law ECM Implementation | Target start May 2016. Small number of doc types. Set them up with retrieval access to Reg&Rec doc types first. We will have to see when they would like an implementation of new doc types. | The team has identified several ways which DocFinity will improve the School of Law's ability to complete projects more efficiently: - Documents will be easily searchable and retrievable by School of Law Department users, thus reducing the amount of time spent locating and distributing documents. - All pertinent information for a research project will be stored in a single location, this will help to streamline the document retrieval process and allow more efficient sharing of information among School of Law Department employees. - The School of Law Department has limited administrative resources and no student workers, streamlining their scanning and indexing will reduce the backlog of paperwork that is accumulating in their office. | Continuous Service Development | Small | TBD | 05/2016 | TBD | New | Green - On Target, No Risk | School of Law:Reg & Records |
| 164 | 2444 | C | 11-Enterprise Content Management | Card Reader Proof of Concept | Card Reader proof of concept MFP. | If successful POC this will be pushed out to all Ricoh MFP's with Autostore loaded and will allow the students to swipe their badge to easily log into the MFP. | Administrative Initiatives | Small | Q3 | 07/2016 | 02/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 165 | 2249 | C | 11-Enterprise Content Management | ECM - BES Professional Development | This project will be completed for the Business & Enterprise Services (BES) division of ITS. The primary focus will be to implement a solution that will help automate the process through which BES employees submit proposals and requests for training and other professional development activities. Requested improvements to their existing process include the use of eForms and workflow capability for review/approvals, versioning and a means to capture comments, and a central repository for current submissions. | Proposals and requests for professional development are currently submitted by BES staff as email messages to their managers and necessary approvals are communicated through meetings. Limited information about proposals and requests for training are currently entered in a central spreadsheet. Under the current process, there is no ability to ensure that all required supplemental documentation has been included or that necessary approvals have been obtained. DocFinity will streamline the submissions process by improving the search-ability, quality and completeness of the information being submitted through the use of eForms and by providing a workflow for the collaboration and review/approval process. | Administrative Initiatives | Medium | Q3 | 02/2015 | 02/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 166 | 1759 | C | 16-LUHS/LUC/HSD Technology Program | Evaluation of single badging for HSD/LUC | Evaluation of an individual having a single badge issued from either card office (Maywood or LUC) and have it work on either campus. | This is for an evaluation to assess the possibility and benefits of being able to share badge information between Maywood and LSC to enable an individual to carry one badge. | Administrative Initiatives | Small | TBD | 09/2012 | TBD | On Hold | Green - On Target, No Risk | Provost HSD |
| 167 | 1728 | C | 3-LOCUS Enhancements | Peoplesoft Test Framework | Develop procedures and standards for using the Peoplesoft Test Framework and other tools for automating the testing of LOCUS processes. | The PeopleSoft Test Framework offers the potential for automating many of the procedures now done to test Peoplesoft code. If this product does what it is advertised to do, it will ease the burden of testing that is needed for each Campus Solutions bundle update. With proper procedures in place it will also standardize the testing so it can be accomplished consistently from one bundle to another. | Continuous Service Development | Small | Q4 | 02/2012 | 05/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 168 | 1316 | C | 3-LOCUS Enhancements | LOCUS - SF customization - Item Type Summary by Term | Item Type Summary by Term - The debits and credits for the same Item type for each term make this screen had to read when one is only interested in a Summary the term's activity. We modified the Account Summary page to show the SF_ACCT_TERM view to make things clearer to students, but occasionally it is useful to see term specific Charges and Financial Aid in a Summary Form by Item Type using the ITEM_TERM. | Students and parents have access to a modified Account Summary page to show a convenient easy-to-read summary of charges, financial aid and payment. This new development would provide greater detail to students and parents while maintaining the easy-to-read standard. | Student Technology Support | Medium | TBD | 06/2010 | TBD | New | Green - On Target, No Risk | Office of The Bursar |

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| 169 | 2478 | C | 3-LOCUS Enhancements | Additional enhancements to immunization processing | Two remaining requested enhancements to the customized LOCUS immunization processing. 1)Interface immunizations entered in Point and Click to LOCUS; 2)Notifications to students when they fall out of compliance. (e.g Last T/D dose becomes > 10 years ago) | Students are requested to enter immunization dates in LOCUS beginning in 2014. Some additional features are still desired, but lower priority. These include having immunizations flow directly from Point n Click to LOCUS, if provided by the Wellness Center. Also, sending notifications to active students via email when they fall out of compliance (e.g. - Tetanus shot > 10 years) is desirable. | Administrative Initiatives | Medium | TBD | 05/2017 | TBD | New | Green - On Target, No Risk | Wellness Center |
| 170 | 1816 | C | 3-LOCUS Enhancements | Class Enrollment Totals Out-of-Synch | Class Table in Campus Solutions contains a Total Enrollment (ENRL_TOT) field to capture current enrollment. Occasionally, a discrepancy between this field and detail enrollments (STDNT_ENRL) is found. Another school (UMass) has shared their code for finding and updating out-of-synch class sections. This project will make this code production ready for Loyola. In addition, adding audit records on key tables (CLASS_TBL, CLASS_INSTR, etc) would provide useful tools to debug out-of-synch conditions. The technical work to create these audit records will be part of this project also. | Class Table - Enrollment Total - is occasionally out-of-balance with actual enrollments. Tracking the cause of this out-of-balance has been a long-standing issue with Oracle. Workaround batch SQR will update on a daily basis, if necessary. This impacts a very small percentage of classes. | Continuous Service Development | Medium | Q4 | 08/2012 | 05/2017 | On Hold | Green - On Target, No Risk | Information Services |
| 171 | 1385 | C | 3-LOCUS Enhancements | Drop to Zero Hours | Design and implement an automatic process that will detect a 'WITHDRAWAL' of all classes for students against many and varied scenarios. This process should also provide an alerting mechanism to provide all interested parties with notification of students who have dropped to zero hours worth of enrollment. | Notification to various administrative offices for students who drop classes will improve services to students. | Student Technology Support | Small | Q2 | 08/2010 | 12/2020 | On Hold | Green - On Target, No Risk | Registration & Records |
| 172 | 1308 | C | 3-LOCUS Enhancements | Interim Grade/Comment Function in LOCUS | Provide a template for faculty to enter anticipated grades or make comments on student performance in a way that is efficient for the faculty member and that provides contact and follow-up with/for the student. | Provide a template for faculty to enter anticipated grades or make comments on student performance in a way that is efficient for the faculty member and that provides contact and follow-up with/for the student. This capability will be available to faculty throughout the entire term. | Continuous Service Development | Large | TBD | TBD | TBD | On Hold | Green - On Target, No Risk | Registration & Records |
| 173 | 1957 | C | 3-LOCUS Enhancements | Investigate Locus to Outlook interface for schedules | This project is to capture the work to investigate the possibility of creating an interface from Locus to Outlook such that student and faculty could easily import their schedules from Locus into Outlook. | Outlook integrates well with phones and other mobile devices. It will be a benefit for students to easily import their schedules from Locus into Outlook. If a student has chosen to link their phone with Outlook then they will have their class schedule readily available at their fingertips. | Continuous Service Development | Medium | TBD | 05/2013 | TBD | On Hold | Green - On Target, No Risk | Information Services |
| 174 | 640 | C | 3-LOCUS Enhancements | Room Request history report | LOCUS Enhancements: - Requested Rooms report over time by department and related reporting. | Create report for history of academic spaces requesting room capacity, enrollment limit, and actual enrollment. To be used to review requests for room sizes and improve utilization of class rooms. | Administrative Initiatives | Medium | TBD | 05/2007 | TBD | Pending | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Provost's Office |
| 175 | 2061 | C | 3-LOCUS Enhancements | LOCUS Profile process for Students | LOCUS Profile process for Students re-processes all continuing students once per term. This update does not cause any problem for most students, but uses resources unnecessarily to update LOCUS profiles. However, for students who are also staff members with LOCUS access, it causes a loss of some access rights - Process Monitor for batch jobs, special access to SSN/DOB - via the Primary Permissions which are overlaid during the update. | LOCUS profiles for students are an automated process triggered by admission, deposit and term activation. Once per term, student profiles are updated unnecessarily. This overwrites some access rights for those students who are full-time staff members with LOCUS access. The goal of this project is to correct this unnecessary update without impacting the process negatively. | Student Technology Support | Small | TBD | 02/2014 | TBD | Pending | Green - On Target, No Risk | Information Services |
| 176 | 2065 | C | 4-Construction Projects | Upgrade the Fine Arts Mac Labs with Wide Screen Projection | Coordinate the installation of new wide screen projectors and screens in Mundelein Center 703 and 706. | This project benefits the DFPA by improving the projected image quality for classes held in the two Mac labs. | Academic & Faculty Support | Small | TBD | 11/2013 | TBD | In Progress | Green - On Target, No Risk | Fine and Performing Arts |
| 177 | 2074 | C | 4-Construction Projects | Upgrade Corboy Law Center 206 for Video Conferencing | Coordinate the upgrade of CLC 206 for LifeSize video conferencing. This would allow Faculty Council to hold regular meetings between WTC and HSC. | This project benefits the university by providing Faculty Council with a large video conferencing space at WTC so they can connect with HSD. | Academic & Faculty Support | Small | TBD | 02/2014 | TBD | In Progress | Green - On Target, No Risk | Information Services |
| 178 | 1528 | C | 4-Construction Projects | Refresh Projectors in Dumbach Hall 230 and 231 | Replace five-year old projectors and update coding for Crestron control system. | This project benefits the university by upgrading the projection system in two Dumbach Hall general purpose classrooms. | Academic & Faculty Support | Small | TBD | 02/2011 | TBD | In Progress | Green - On Target, No Risk | Registration & Records |
| 179 | 1635 | C | 4-Construction Projects | Provide Technology for Lewis Towers 7th Floor Conference Room | Coordinate the development and installation of technology for the new Finance and General Counsel conference room. | This project benefits the university by providing Finance and General Counsel with an updated conference room to hold meetings. | Administrative Initiatives | Large | TBD | 08/2011 | TBD | In Progress | Green - On Target, No Risk | Facilities-Office of VP |
| 180 | 1655 | C | 4-Construction Projects | Refresh Classroom Projectors in CLC, MH, CC, and LSB | Replace degrading projectors and update Crestron coding in CLC 901; MH 324, 330, 340; CC 210; and LSB 202, 203. | This project benefits the university by upgrading the projection system in nine general purpose classrooms. | Academic & Faculty Support | Small | TBD | 10/2011 | TBD | In Progress | Green - On Target, No Risk | Registration & Records |

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| 181 | 1660 | C | 4-Construction Projects | Refresh Projector in Beane Hall MPR | Replace degrading projector and update Crestron coding in LT Beane Hall. | This project benefits the university by upgrading the projection system in a highly visible multi-purpose space. | Academic & Faculty Support | Small | TBD | 10/2011 | TBD | In Progress | Green - On Target, No Risk | Registration & Records |
| 182 | 1773 | C | 4-Construction Projects | Move Coffey 116 to Coffey 228 | Arrange for the electronic classroom equipment to be moved from Coffey 116 to Coffey 228 and rebuilt as a conference room. | This project benefits the university by providing the Psychology Department with a larger electronic conference room in Coffey Hall. | Academic & Faculty Support | Small | TBD | 04/2012 | TBD | In Progress | Green - On Target, No Risk | Facilities LSC |
| 183 | 1774 | C | 4-Construction Projects | Refresh Technology in Flanner Hall Auditorium | Coordinate the replacement and installation of a new presentation package in FH Auditorium. A new, temporary projector has been installed in the classroom until capital funds for a complete upgrade are secured. | This project benefits the university by upgrading a large venue classroom with a new presentation system. | Academic & Faculty Support | Small | TBD | 05/2012 | TBD | In Progress | Green - On Target, No Risk | Registration & Records |
| 184 | 1777 | C | 4-Construction Projects | Provide Technology for Lewis Towers 920 | Coordinate the installation of an LCD monitor in the Criminal Justice conference room, LT 920. | This project benefits the university by providing Criminal Justice with an electronic conference room to conduct meetings and small classes. | Academic & Faculty Support | XSmall | TBD | 03/2012 | TBD | In Progress | Green - On Target, No Risk | Criminal Justice |
| 185 | 1778 | C | 4-Construction Projects | Install Digital Signage in Messina Hall | Coordinate the installation of a new digital signage location in Messina Hall. | This project benefits the university by providing students and staff with additional access to Loyola information. | Academic & Faculty Support | XSmall | TBD | 02/2012 | TBD | In Progress | Green - On Target, No Risk | Facilities LSC |
| 186 | 1832 | C | 4-Construction Projects | Upgrade Cuneo Hall 410 with Permanent Web Conferencing Solution | Coordinate the purchase of new equipment and infrastructure upgrades to permanently configure the room to host web conferencing sessions. | This project benefits the Provost's Office by providing the Faculty Center for Ignatian Pedagogy with a space properly equipped to host web conferences. | Academic & Faculty Support | Small | TBD | 09/2012 | TBD | In Progress | Green - On Target, No Risk | Provost's Office |
| 187 | 1894 | C | 5-Security Projects | Stone River (Tracker System) | Update 5/16- Turnover in client area as delayed project. Unclaimed Property are checks issued to Individuals, Vendors, Students, etc, that remain uncashed for a period of time. After that period of time, we are required by state laws to turn those funds over to the state. The problem that we face is that each state has different filing requirements. These requirements will differ depending on the type of payment that we make as well (i.e, Payroll, Accounts Payable, Student Refund, etc.) In addition to the filings, each state has specific due diligence requirements that must be taken before filing and turning over the funds. Each letter for each state has specific verbiage that must be included in these letters. Finally, once responses are received, we have an obligation to track all of this documentation (due diligence letters, responses, reissued payments and escheatment of the unclaimed property) for audit purposes. | This will provide additional security of data on databases, tapes and drives. Also it provide new functionality to encrypt the data that travels through the network. | Continuous Service Development | Small | TBD | 02/2013 | TBD | On Hold | Green - On Target, No Risk | Finance-Office of VP-CFO |
| 188 | 1116 | C | 9-Student Experience/Portal Improvements | Cell Phone Coverage | Cell phone coverage. Investigate the opportunity of improving on cell phone coverage within 5 buildings at the LSC: Santa Clara, IC, Sullivan Center, Mertz, and SLLC. | Currently cell phone coverage along the lake front is poor. Several avenues have been explored to improve service, such as increased number of cell sites, improved line of site to cell towers and implementing a distributed antenna system (DAS). | Continuous Service Development | Medium | Q2 | 09/2008 | 12/2017 | On Hold | Green - On Target, No Risk | Information Services |
| 189 | 1965 | M | 4-Construction Projects | DAS at HSD | Implement a neutral DAS solution at SSOM and SoN. | This will provide and enable Faculty Staff and Students with better cell phone coverage within the building agnostic of which cell provider they have. | Continuous Service Development | Medium | Q2 | 06/2013 | 12/2017 | On Hold | Yellow - Target in Jeopardy, Risks Being Managed, Unknowns Exist | Information Services |
| 190 | 1324 | M | 4-Construction Projects | Faculty/Staff Lounge - Cud.Sci. Expan. | Provide voice and data technology for a new faculty and staff lounge | Enhance faculty and staff experience while on campus | Infrastructure | Medium | TBD | TBD | TBD | On Hold | Green - On Target, No Risk | Information Services |
| 191 | 2512 | M | 5-Security Projects | File Integrity Monitoring Replacement - PCI | Replace the current Tripwire FIM deployment in PCI with Cimtrak FIM | Replacement of the current Tripwire FIM with Cimtrak. This product will do more than the current system and save recurring monies. | Administrative Initiatives | Small | Q3 | 12/2016 | 01/2017 | In Progress | Green - On Target, No Risk | Its-Office Of The Vp & Cio |
| 192 | 2026 | M | 5-Security Projects | 2014 Security Assessment | The annual security assessment is conducted on various applications and infrastructure components as part of the information security program. Each year items are selected for review based on the assumed risk to the university. This also includes a mandatory external penetration test of the high security environment(required for PCI compliance). | Reduction of risk to the University through identification of information security risks and prioritization of risk mitigation activities. | Administrative Initiatives | Medium | Q4 | 01/2014 | 05/2017 | In Progress | Green - On Target, No Risk | Information Services |

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| 193 | 2032 | M | 5-Security Projects | Web Application Firewall | A web application firewall (WAF) is a security policy enforcement point positioned between a web application and the client end point. This functionality can be implemented in software or hardware, running in an appliance device or in a typical server running a common operating system. Implementing a WAF will satisfy PCI Requirement 6.6 eliminating the need to fund quarterly web application penetration tests that must be performed by a 3rd party. | The goal of PCI Requirement 6.6 is to ensure secure web applications. For applications developed or customized in-house, the following process must be continually performed: Identify vulnerabilities (find), correct them (fix), and test to confirm that the correction is effective (prove). Find, fix, prove, find, fix, prove. PCI Requirement 6.6 may be met through installing a web Application Firewall. | Administrative Initiatives | Medium | Q4 | 02/2014 | 06/2017 | In Progress | Green - On Target, No Risk | Its-Office Of The Vp & Cio |
| 194 | 2356 | M | 5-Security Projects | 2016 Security Assessment | The annual security assessment is conducted on various applications and infrastructure components as part of the information security program. Each year items are selected for review based on the assumed risk to the university. This also includes a mandatory external penetration test of the high security environment(required for PCI compliance). | Reduction of risk to the University through identification of information security risks and prioritization of risk mitigation activities. | Administrative Initiatives | Medium | Q4 | 01/2016 | 06/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 195 | 2505 | M | 5-Security Projects | PCI-DSS Compliance Review 2017 | PCI-DSS Compliance Review 2017 The PCI DSS Preparedness Assessment will validate adherence to independent OSA validation testing, to identify any deficiencies that would result in non-compliance, remediation of deficiencies and/or provide recommendations for effective countermeasures. This effort includes a required penetration test. | The PCI DSS Preparedness Assessment will validate adherence to independent OSA validation testing, to identify any deficiencies that would result in non-compliance, remediation of deficiencies and/or provide recommendations for effective countermeasures. This effort includes a require penetration test. | Administrative Initiatives | Large | Q2 | 04/2017 | 10/2017 | New | Green - On Target, No Risk | Information Services |
| 196 | 2504 | M | 5-Security Projects | PII 2017 | PII 2017 Project: Continuation of the existing Personally Identifiable Information program per the Universitys PII Policies. This includes the deployment of technologies to scan, identify and remediate PII found on university devices. It also includes the identification of data steward roles within university departments to assist with the program activities. | Continued reduction of the overall risk to the university regarding the exposure of personally identifiable information (PII). | Administrative Initiatives | XLarge | Q2 | 01/2017 | 12/2017 | New | Green - On Target, No Risk | Information Services |
| 197 | 2506 | M | 5-Security Projects | Loyola Aware programming for 2017 | Loyola Aware programming for 2017. The program goal is to increase employees security awareness by providing short video snippets that raise awareness on a specific topic. By increasing awareness the program allows everyone to recognize IT Security concerns and respond accordingly. Beginning in October, ITS will release a series of training modules, distributed by University Information Security Office that can be accesses using Sakai. Each module contains a 3-5 minute video and five assessment questions. The idea is to reinforce the video content by asking questions about the content. The training modules contain a variety of topics which include: social engineering, email & messaging, browsing and many others. Project includes roll-out of monthly modules and departmental communications. | By increasing awareness the program allows everyone to recognize IT Security concerns and respond accordingly. ITS will release a series of training modules, distributed by University Information Security Office that can be accesses using Sakai. Each module contains a 3-5 minute video and five assessment questions. The idea is to reinforce the video content by asking questions about the content. The training modules contain a variety of topics which include: social engineering, email & messaging, browsing and many others. | Administrative Initiatives | Medium | Q2 | 01/2017 | 12/2017 | New | Green - On Target, No Risk | Information Services |
| 198 | 2507 | M | 5-Security Projects | 2017 Security Assessment | The annual security assessment is conducted on various applications and infrastructure components as part of the information security program. Each year items are selected for review based on the assumed risk to the university. This also includes a mandatory external penetration test of the high security environment(required for PCI compliance) as well as PCI segmentation testing 6 months from the PCI security assessment. | Reduction of risk to the University through identification of information security risks and prioritization of risk mitigation activities. | Administrative Initiatives | Medium | Q4 | 01/2017 | 06/2018 | New | Green - On Target, No Risk | Information Services |

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| 199 | 2416 | M | 5-Security Projects | HIPAA Assessment Remediation | Baker Tilly, operating as the Loyola University Chicago (the University or LUC) Internal Audit (IA) function, performed a Health Insurance Portability and Accountability Act (HIPAA) Information Technology (IT) Security Governance and Compliance Assessment for the University. There were 7 findings from the assessment that need to be remediated, 3 high, 1 medium, 3 low. | As the University continues to evolve its HIPAA Security initiatives, opportunities exist to formalize oversight and governance responsibilities as well as to develop more consistent policy, procedures, and training materials. University personnel have a deep knowledge of general information security practices, and make a concerted effort to remain compliant with policy requirements. Baker Tilly noted, however, that roles and responsibilities for HIPAA compliance (including security and privacy requirements) have not yet been consistently defined nor communicated throughout the University. Similarly, detailed policies and procedures related to HIPAA compliance are not yet in place University-wide. | Continuous Service Development | Medium | Q4 | 03/2016 | 06/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 200 | 2028 | M | 5-Security Projects | PII for Remote Locations | Implementation of the existing Personally Identifiable Information program at the University's Remote locations (Cuneo, Woodstock, Rome, etc.) per the University's PII Policies. This includes the deployment of technologies to scan, identify and remediate PII found on university devices. It also includes the identification of data steward roles within university departments to assist with the program activities. | Continued reduction of the overall risk to the university regarding the exposure of personally identifiable information (PII). | Administrative Initiatives | Medium | Q4 | 04/2015 | 06/2017 | New | Green - On Target, No Risk | Its-Office Of The Vp & Cio |
| 201 | 1754 | M | 16-LUHS/LUC/HSD Technology Program | PII Program Implementation for HSD | Implementation of the existing Personally Identifiable Information program at the HSD location/campus per the University's PII Policies. This includes the deployment of technologies to scan, identify and remediate PII found on university devices. It also includes the identification of data steward roles within university departments to assist with the program activities. | Continued reduction of the overall risk to the university regarding the exposure of personally identifiable information (PII). | Infrastructure | Medium | Q3 | 12/2015 | 02/2017 | In Progress | Green - On Target, No Risk | Its-Office Of The Vp & Cio |
| 202 | 2483 | M | 17-Security Cameras | Security Cameras at Cuneo Mansion Campus | Install 16 security cameras across the Cuneo Mansion to provide digital surveillance to the mansion and pavilion. | The installation of cameras will allow for security to review footage of any incidents that might occur at this property | Infrastructure | Large | Q3 | 09/2016 | 03/2017 | In Progress | Green - On Target, No Risk | Campus Safety LSC |
| 203 | 2468 | M | 19-Lawson/Kronos | Create interface for 457b files retirement plan | Modify or create new Lawson programs for interface process for 457b files for highly compensated employees at the University. Vendor will likely be TRS and a weekly census and a bi-weekly & monthly deduction files are required. | Lawson interface files and process are required to support the new retirement plan offered to the highly compensated. | Administrative Initiatives | Medium | Q3 | 09/2016 | 01/2017 | New | Yellow - Target in Jeopardy, Risks Being Managed, Unknowns Exist | Human Resources |
| 204 | 2397 | M | | Internal Audit Enterprise Risk Assessment | Enterprise Risk Assessment - Scope TBD, potentially mobile device management will be included. | The objective of the Enterprise risk assessment is to identify potential risks across the university and provide recommendations for process and control improvement. | Administrative Initiatives | Small | Q3 | 02/2016 | 01/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 205 | 2396 | M | | Internal Audit Information Technology Risk Assessment | Management of information technology requires ongoing identification and analysis of risk factors that may impair the achievement of institutional objectives. LUC has undertaken extensive work in the areas of cybersecurity and IT governance, including obtaining a recent cybersecurity risk assessment from a third party expert. The project will examine three critical IT risk areas (in order of importance) in the coming year: 1)Vendor Management, 2)Asset Management, 3)Change Management. Presentation to Audit Committee is 5/16/2016 | The objective of the IT risk assessment is to identify potential risks and provide recommendations for process and control improvement. | Administrative Initiatives | Small | Q4 | 02/2016 | 06/2017 | In Progress | Green - On Target, No Risk | Information Services |
| 206 | 2394 | M | | Rekeying LSC | Project entails (1) Re-keying the doors throughout the Lake Shore Campus, (2) Re-assessment of key distribution, (3) Incorporating key tracking technology. | Initiative will provide enhanced process for key distribution and key management. More information to be added. | Infrastructure | XLarge | Q4 | 02/2016 | 06/2017 | On Hold | Green - On Target, No Risk | Campus Safety LSC |
| 207 | 2489 | M | | 2017 Deloitte Audit of Financial Systems - IT Portion | Annual Audit of financial systems - Infor/Lawson and LOCUS. | Ensure financial systems infrastructure and processes are secure and have minimal risks. | Administrative Initiatives | Medium | Q1 | 05/2017 | 07/2017 | Pending | Green - On Target, No Risk | Finance-Office of VP-CFO |